



COLLEGE OF GENERAL PRACTITIONERS SINGAPORE

**TWENTY-SECOND
ANNUAL REPORT
1992 - 1993**

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ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE **TWENTY-SECOND (22ND) ANNUAL GENERAL MEETING** of the College of General Practitioners Singapore will be held on **Sunday, 27 June 1993 at 2.30 pm**. The venue is at the **College Lecture Theatre, College of Medicine Building, 16 College Road #01-02, Singapore 0316**.

AGENDA

1. President's Address
2. Minutes of the Twenty-First (21st) Annual Meeting held on 19 July 1992.
3. Matters arising from the Minutes.
4. Annual Report of the Thirteenth Council for the year ended 31 March 1993.
5. Audited Accounts for the year ended 31 March 1993.
6. Proposed Constitutional Amendments:
 - 6.1 Change of College's name
The 13th Council hereby proposes that the name of "College of General Practitioners Singapore" be changed to "Academy of Family Physicians, Singapore (AFPS)" or "Singapore Academy of Family Physicians (SAFP)".
 - 6.2 Increase of Council members
The 13th Council hereby proposes that the number of Council members in the College of General Practitioners Singapore be increased to seven (7) from five (5).
7. Election of Office Bearers
8. Fellowship by Assessment - for discussion
9. Any Other Business

DR ARTHUR TAN CHIN LOCK

Honorary Secretary

for Thirteenth Council 1991 - 1993

College of General Practitioners Singapore

MINUTES OF THE TWENTY-FIRST ANNUAL GENERAL MEETING

Minutes of the 21st Annual General Meeting of the College of General Practitioners Singapore held at the College Lecture Theatre, College of Medicine Building, 16 College Road #01-02, Singapore 0316 on Sunday, 19 July 1992.

The following were present:

Dr Paul Chan Swee Mong	Dr Lim Lean Huat
Dr James Chang Ming Yu	Dr Lim Liang Boon
Dr Cheong Pak Yean	Dr Alfred Loh Wee Tiong
Dr Choo Kay Wee	Dr Mao Fong Hao
Dr Chua Pong Kuan	Dr Mohamed Nawaz Janjua
Dr Ajith Damodaran	Dr Richard Ng Mong Hoo
Dr Goh Lee Gan	Dr Soh Cheow Beng
Dr Huan Meng Wah	Dr Arthur Tan Chin Lock
Dr Koh Eng Kheng	Dr Cecilia Tan Swee Lian
Dr Kwan Pak Mun	Dr Tan Teck Hong
Dr Lau Hong Choon	Dr Moti H Vaswani
Dr Frederick Lee Chiang Tee	Dr Wong Heck Sing
Dr Lee Suan Yew	Dr Wong Song Ung
Dr Leong Vie Chung	Dr Yeo Khee Hong
Dr David Lim Hock Kuang	Dr Yeo Kwan Ching
Dr Lim Kim Leong	

In attendance : Miss Joanne Yap

As there was no quorum at 2.00 pm, the Vice-President announced that the meeting would be rescheduled at 3.00 pm in accordance with the Constitution. The meeting was called to order at 3.00 pm.

There being still no quorum, the meeting was adjourned for another fifteen minutes and reconvened as provided for by *Article VII Section 6* of the Constitution which states: "If within one hour from the time appointed for the meeting a quorum is not present, the meeting shall be adjourned for fifteen minutes. The number of members then present at the adjourned meeting shall constitute the quorum, but they shall have no power to alter, amend or make addition to any part of the existing Constitution."

OPENING REMARKS

The meeting was reconvened at 3.15 pm. In his opening address, Dr Loh remarked that the College has come of age, this being the twenty-first annual general meeting. He spoke on the following:

- (1) Change of the College's name from "College" to "Academy,"
- (2) Postgraduate Family Medicine training for exit certification, and
- (3) Continuing Medical Education.

1. MINUTES OF THE 20TH ANNUAL GENERAL MEETING HELD ON 7 JULY 1991

There were no amendments to the minutes. The adoption of the minutes was proposed by Dr Lim Kim Leong and seconded by Dr James Chang Ming Yu. There were no objections.

2. MATTERS ARISING

2.1 Albert Lim Award

Dr Alfred Loh informed the House that Dr Wong Heck Sing confirmed that the family of the late Dr Albert Lim will continue the funding for the Albert Lim Awards.

2.2 Continuing Medical Education (CME)

From the course enrolments and attendances of the 1991/1992 intake on the Continuing Medical Education programmes (CME), it was noted that attendance numbers were smaller compared to previous years. The reasons for such a change were discussed. It was felt that CME credits were given freely to drug companies. These companies provided meals as attractions to doctors to attend their sessions.

Dr Lee Suan Yew agreed that there should be some control over the award of CME points. He suggested that College, should, however, not be overly concerned over the award of the points, but instead concentrate on improving the programmes to attract more participants.

Dr Mao Fong Hao suggested to the House that CME award points should be given for journals reading and self-study programmes. He was agreeable with Dr Lee's suggestion of the vetting of the CME points and not to write-off drug firms who were running useful CME programmes for general practitioners.

It was also unanimously agreed that the Singapore Medical Association (SMA) and the CME Committee of the College should work together to coordinate CME programmes for general practitioners so as to minimise duplications.

2.3 Family Medicine Training Programme

Dr Goh Lee Gan informed the House that NUS Postgraduate Medical School has decided to adopt the M.Med (Family Medicine) programme. In line with other M.Med programmes, the degree of M.Med (Family Medicine) will be an entry qualification.

The House commended Dr Goh Lee Gan for his work in helping set up the M. Med (Family Medicine) programme. The House also gave recognition to previous Council Members who had during their terms of office made the initial steps in setting up the Postgraduate Medicine training programme.

Dr Goh informed the House of the entry criteria for general practitioners who were keen to enter the M.Med (Family Medicine) programme. These were:

- (1) 6 years as a general practitioner,
- (2) 2 years supervised training and
- (3) completed 2 years of part-time modular course (the FMTP course) with 75% attendance.

Dr Goh said the exit certification programme was being discussed. It could be modelled after the Fellowship by assessment programme of the British College of General Practitioners.

Dr Loh asked for comments from the two former Censors-in-Chief, Dr Lim Kim Leong and Dr James Chang. Dr Lim informed the House that presently the higher qualifications in Family Medicine could be divided into two groups: Member of the College of General Practitioners (MCGP) diploma and the Master of Medicine (M.Med) degree. There was a need to have a system that allowed both categories of higher qualification holders to enter the exit certification programme. Dr James Chang said that the M.Med (Family Medicine) programme should also consider MRCP holders doing general practice in its exit certification programme.

2.4 Undergraduate Teaching Committee

Dr Lim Lean Huat informed the House that the Vice-Dean from the Faculty of Medicine, National University of Singapore has approved in-principle his suggestions to include bed-side clinical teaching on Primary Care Medicine in the undergraduate education programme.

It was unanimously agreed that clinical teachers for this task should be experienced clinicians, able to express themselves well and have proven track records of teaching and practice.

2.5 Research Committee

Dr Loh informed the House that the research activities of the College had been revived with the appointment of Dr Choo Kay Wee as Chairman and asked for his comments. Dr Choo Kay Wee informed the House that a two-day Research course would be held on 26 July 1992 and 2 August 1992. The response was good; there were 28 participants who had registered with more indicating they would be coming.

2.6 Publications Committee

Dr Moti H Vaswani was commended by the House for refinements made to the *Singapore Family Physician*.

Dr Lee Suan Yew informed the House that the *Singapore Family Physician* was very well received internationally. He commended all past editors for their relentless efforts in making the journal useful and readable.

2.7 Fourth Scientific Conference

Dr Huan Meng Wah reported that the preparations for the Fourth Scientific Conference was underway. There would be a meditech exhibition in the two-day Conference. The theme of the Conference was *Family Medicine: A Rising Discipline*. Professor S S Ratnam would deliver the Sreenivasan Oration at the Conference.

2.8 Practice Management

Chairman informed the House that Dr Huan Meng Wah was in the process of putting together the Practice Paper No. 3 on *Practice Problems*.

3. ANNUAL REPORT OF THE THIRTEENTH COUNCIL FOR THE YEAR ENDED 31 MARCH 1992

The following were amendments in the Annual Report 1991-1992:

4. ANNUAL REPORT 1990-1991

Para 2, Line 2 Page 4

To include the word "not" after the word "was". The amended sentence should read as: "Dr Wong Heck Sing informed the House that he was not on the Committee and said that the memorandum was well received."

4.8 Practice Management

Line 1 Page 6

The General Practice Paper "No. 2" should be "No. 3". The amended sentence should read as: "The General Practice Paper No. 3 was in its final stage of preparation".

9. ELECTION OF HONORARY LEGAL ADVISORS

Page 7

"Dr" Chan Swee Teck should read as "Mr" Chan Swee Teck. To delete Mr Amarjit Singh's name.

LIST OF DONATIONS 1 April 1991 to 31 March 1992.

Page 31

"Mr" R B Geeves should read as "Dr" R B Geeves.

NOTES TO THE ACCOUNTS - 31ST MARCH, 1992

Page 39

Item 9c Miscellaneous Expenses

Gowns should be "Academic" gowns;

Management of the Terminally "Ill" patient at Home Course should read as "Management of the Terminally "ill" patient at Home Course."

Item 10c Prepayments and Deposits

Management of the Terminally "Ill" patient at Home Course should be "Management of the Terminally "ill" patient at Home Course."

4. AUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 1992

Chairman informed the House that there was a deficit in the financial year ending 31 March 1992, though income had risen to S\$114,740.

Chairman was very concerned about the deficit and he suggested that a feasibility study of the emergency answering service for the medical profession and related professionals be made. He felt that besides providing a service, this could provide some income. He estimated that with a monthly fee of S\$60 per doctor, and 1000 subscriptions, the gross revenue could be S\$60,000 per month.

There were, however, reservations for providing such a service. The House unanimously agreed that a feasibility study should be done.

Dr Leong wanted to know why the "pottery appreciates in value" in the Fixed Assets 1992. Dr Lee Suan Yew replied that both paintings and pottery had appreciated in value because these were antiques.

On the College's antiques, Drs Wong Heck Sing and Lee Suan Yew suggested that a Trustee Committee be formed to look after the assets and an inventory list be made. The Chairman thanked him for his suggestion.

The report on audited accounts was proposed for adoption by Dr Paul Chan and seconded by Dr Leong Vie Chung. It was passed without any objection.

5. CONSTITUTIONAL AMENDMENT

The House was informed that College would write to the Registrar of Society for an in-principle approval to change the name from "*College of General Practitioners Singapore*" to "*Academy of Family Physicians, Singapore*". Once in-principle approval was received, all members would be invited to give their views by postal ballot.

6. FELLOWSHIP BY ASSESSMENT

On the criteria of "Fellowship by Assessment", Dr Wong Heck Sing said that some of the criteria were subjective. Dr Goh agreed but said that these could be improved. He also said that "contribution to the community through voluntary work and/or teaching" should not be a criteria. Dr Goh replied this criterion was meant to stimulate more involvement in community service as part of the mission of a caring doctor. His point was accepted.

7. ANY OTHER BUSINESS

Dr Goh proposed that Dr Loh be confirmed as the College's President. He had been Acting President since October 1991 upon resignation of Dr Koh Eng Kheng for health reasons.

Dr Loh thanked Dr Goh for the confidence in him but said he would like a more senior person at the helm. Dr Lim Kim Leong was proposed but he declined. The House confirmed that Dr Loh be elevated to President and a Vice-President was to be appointed by Council to fill the vacancy thereby created.

There being no further matters, the meeting ended at 5.30 pm with a vote of thanks to the Chair.

DR ARTHUR TAN CHIN LOCK

Honorary Secretary

Thirteenth Council 1991-1993

College of General Practitioners Singapore

REPORT OF THE THIRTEENTH COUNCIL

1 April 1992 to 31 March 1993

1. The composition of the Thirteenth Council was as follows:

1.1 Council

President	:	Dr Alfred Loh Wee Tiong (Acting President since 3/10/91; confirmed President 19/7/92)
Vice-President	:	Dr Lim Lean Huat (appointed on 19/8/92)
Censor-in-Chief	:	Dr Goh Lee Gan
Honorary Secretary	:	Dr Arthur Tan Chin Lock
Honorary Treasurer	:	Dr Soh Cheow Beng
Council Members	:	Dr Choo Kay Wee Dr Huan Meng Wah Dr Richard Ng Mong Hoo Dr Wong Song Ung
Honorary Editor	:	Dr Moti H Vaswani

1.2 Board of Censors

Censor-in-Chief	:	Dr Goh Lee Gan
Members	:	Dr James Chang Ming Yu Dr Lim Kim Leong

1.3 Secretariat

Admin Secretary	:	Ms Sonia Fam Chiew Moi (resigned on 19/6/92) Ms Joanne Yap (joined on 8/7/92)
Asst Admin Secretary	:	Ms Sandy Ler Siew Chye (resigned on 31/5/92)
Chief Clerk	:	Ms Rose Hoon Sook Lan
Clerks	:	Ms Najmunisa Abdul Hamid (resigned on 3/10/92) Ms Avis Cheong (resigned on 6/11/92)
Secretariat Assistant	:	Ms Lee Mooi Hoon (joined on 1/12/92)

1.4 Auditors

Messrs V P Kumaran & Co

1.5 Honorary Legal Advisors

Mr Chan Swee Teck
Mr Lim Chor Pee
Dr Thio Su Mien

1.6 Standing Committees

Six Standing Committees were formed to oversee the various activities of the College:

Continuing Medical Education Committee

Chairman	:	Dr Richard Ng Mong Hoo
Secretary	:	Dr Huan Meng Wah
Ex-Officio	:	Dr Soh Cheow Beng
Members	:	Dr Goh Lee Gan Dr Hia Kwee Yang Dr Omar bin Saleh Talib
Librarians	:	Dr Chan Cheow Ju Dr Chong Hoi Leong Dr Hong Ching Ye

Undergraduate Teaching Committee

Chairman	:	Dr Lim Lean Huat
Secretary	:	Dr Kevin Koh Tze Chung
Ex-Officio	:	Dr Alfred W T Loh
Members	:	Dr Goh Lee Gan Dr Richard Ng Mong Hoo Dr Wong Song Ung

Publications Committee

Chairman	:	Dr Moti H Vaswani
Secretary	:	Dr Goh Lee Gan
Ex-Officio	:	Dr Alfred W T Loh
Members	:	Dr Choo Kay Wee Dr Huan Meng Wah Dr Arthur Tan Chin Lock

Finance Committee

Chairman	:	Dr Soh Cheow Beng
Secretary	:	Dr Lim Lean Huat
Ex-Officio	:	Dr Alfred W T Loh
Members	:	Dr Paul S M Chan Dr Leong Vie Chung Dr Frederick Samuel Dr Wong Heck Sing

Research Committee

Chairman	:	Dr Choo Kay Wee
Secretary	:	Dr Bina Kurup
Ex-Officio	:	Dr Alfred W T Loh
Members	:	Dr Paul S M Chan Dr Shanta Emmanuel Dr Goh Lee Gan

Dr Hong Ching Ye
Dr Kevin Koh
Dr Lee Pheng Soon
Dr Wong Song Ung

Practice Management Committee

Chairman : Dr Huan Meng Wah
Secretary : Dr Goh Lee Gan
Ex-Officio : Dr Koh Eng Kheng
Members : Dr G Balasundram
Dr Choo Kay Wee
Dr Tan Chek Wee

2. COUNCIL ACTIVITIES

2.1 Fourth Scientific Conference

College held its 4th Scientific Conference and 5th Meditech Exhibition on 7 and 8 November 1992. The theme was "Family Medicine - A Rising Discipline". The Conference was well attended by members, Ministry of Health doctors as well as doctors from the Singapore Armed Forces. Permanent Secretary (Health)/Director of Medical Services, Ministry of Health, Dr Kwa Soon Bee attended as Guest-of-Honour and officiated the opening ceremony while Prof S S Ratnam, Professor of Obstetrics & Gynaecology and Director of the School of Postgraduate Medical Studies, NUS, delivered the Sreenivasan Oration. A dinner was held at the end of the Conference with Dr Lee Suan Yew, Past President as Guest-of-Honour.

2.2 Advanced Training Programme for Family Medicine

Council deliberated on this subject in several meetings and a Memorandum was submitted to the Singapore Medical Council and the School of Postgraduate Medical Studies, National University of Singapore on 26 November 1992. (see Appendix II).

2.3 Handbook For Primary Health Doctors

College was invited by Ministry of Health to sit on its Committee for Handbook For Primary Health Doctors chaired by Dr Ling Sing Lin, Medical Director, Community Health Services, Ministry of Health. Vice-President, Dr Lim Lean Huat alternates with Honorary Secretary, Dr Arthur Tan Chin Lock as representative for College on this Committee, which will be compiling a practical handbook on various common disease for use as an easy and quick reference in the consultation room.

2.4 WONCA 1992 World Conference was held in Vancouver, Canada from 9 to 13 May 1992 and was attended by a delegation from the College consisting of, Dr Alfred Loh Wee Tiong and Dr Goh Lee Gan.

2.5 WONCA 1993 Asia-Pacific Conference was held in the Philippines from February 6th to 10th 1993 and was attended by a delegation from the College: President, Dr Alfred Loh Wee Tiong, Censor-in-Chief, Dr Goh Lee Gan and Dr Hia Kwee Yang. The theme was "Family Medicine Agenda In the 21st Century".

2.6 SMC-CME Programme

College was invited by Chairman, Singapore Medical Council, Dr Kwa Soon Bee in a letter dated 16 February 1993 to take over the administration of this Programme with effect from 1 July 1993. Council met for several sessions to review and propose its set of procedures and criteria requirement for the award of CME points for participants. A comprehensive manual for both participations and CME providers has been produced. (see Appendix III).

2.7 Visits By Medical Experts

- 2.7.1 Professor Paul Freeling was invited by the Ministry of Health to be the HMDP Expert on Family Medicine for 1992 during the period 21 September 1992 to 4 October 1992. Professor Freeling was the Professor of General Practice from the Department of General Practice and Primary Care, St George's Hospital School of Medicine in London.
- 2.7.2 Dr Goran Sjonell, President of WONCA, Sweden visited College on 26 September 1992.
- 2.7.3 Professor Charles Bridges-Webb, Council Member, WONCA visited College on 3 December 1992. Professor Bridges-Webb is from the Division of Family Medicine, University of Sydney and Chairman of the Classification Committee of WONCA.

2.8 College Representation in Medical Organisations

- 2.8.1 National Diabetes Council Commission, MOH
Dr Alfred W T Loh
Dr Goh Lee Gan
Dr Choo Kay Wee
- 2.8.2 SMC/Specialist Register Committee
Dr Lim Kim Leong
- 2.8.3 SMC-CME Committee
Dr Soh Cheow Beng
- 2.8.4 Postgraduate Medical Library
Dr Goh Lee Gan (1986 to September 1991, November 1992 to present)
Dr Koh Eng Kheng (1986 to present)
Dr Lee Suan Yew (1986 to present)
Dr Alfred W T Loh (1986 to present)
Dr Soh Cheow Beng (October 1991 to present)
- 2.8.5 Steering Committee on Family Medicine Training Programme
Dr Goh Lee Gan
Dr Alfred W T Loh
- 2.8.6 Community Health Education Committee, Singapore Medical Association
Dr Moti H Vaswani
- 2.8.7 SMA-APMPS Guideline on Fees Committee
Dr Soh Cheow Beng

- 2.8.8 Family Medicine Committee, School of Postgraduate Medical Studies,
National University of Singapore
Dr Lee Suan Yew
Dr Lim Kim Leong/ Dr Alfred W T Loh
- 2.8.9 Committee on Biohazardous Waste Disposal, Singapore Medical Association
Dr Arthur Tan Chin Lock
- 2.8.10 Work Group for Management of Diabetics Renal Complications under the Sub-
committee for Prevention and Management of Complications of Diabetes Mellitus
Dr Choo Kay Wee
- 2.8.11 MOH Steering Committee on Mental Health
Dr Goh Lee Gan alternating with Dr Huan Meng Wah
- 2.8.12 MOH Committee on Handbook For Primary Health Doctor
Dr Lim Lean Huat alternating with Dr Arthur Tan Chin Lock

3. MEMBERSHIP

3.1 Existing Members

The College membership had the strength of 613 as at 31 March 1993. The membership were as follows:

Honorary Fellows	9
Fellows	16
Diplomates	80
Ordinary members	374
Associate members	127
Overseas members	7

4. BOARD OF CENSORS

The report of the Board of Censors follows this main report.

5. ACTIVITIES OF STANDING COMMITTEES

Reports of the six standing committees follow this main report.

6. ACKNOWLEDGEMENT

The Thirteenth Council places on record its thanks to all College members and friends who had contributed in one way or another to the success of its activities in the year under review.

DR ARTHUR TAN CHIN LOCK
Honorary Secretary
for Thirteenth Council 1991-1993
College of General Practitioners Singapore

REPORT OF THE BOARD OF CENSORS

1 April 1992 to 31 March 1993

Censor-in-Chief	:	Dr Goh Lee Gan
Members	:	Dr James Chang Ming Yu Dr Lim Kim Leong

1. MEMBERSHIP

In the year under review, the membership strength was 613 as at 31 March 1993. The distribution by grade of membership are shown below.

Total Membership as at 31 March 1993

	<u>1992</u>	<u>1993</u>
Honorary Fellows	8	9
Fellows	17	16
Diplomates	66	80
Ordinary Members	371	374
Associate Members	140	127
Overseas Members	7	7
Total:	<u>609</u>	<u>613</u>

2. THE 15TH COLLEGE EXAMINATION 1992

The 15th College Diplomate Examination was held on 20 and 27 September and 4 October, 1992. Of the 18 candidates, 14 were successful. They were admitted as Diplomate members of the College at the induction ceremony on 7 November 1992:

Dr Chan Beng Leong
Dr Ee Guan Liang, Adrian
Dr Lee Kheng Hock
Dr Liao Kian Huat
Dr Lim Sinn Ling
Dr Low Mun Heng, Gerald
Dr Lui Woei Sen
Dr Murugasu, Deirdre
Dr Ng Chee Lian, Lawrence
Dr Seet Po Choo, Cynthia
Dr Swah Teck Sin
Dr Wee Soon Heng, Christopher
Dr Yii Hee Seng
Dr Yong Voon Fatt

3. THE M.MED (FAMILY MEDICINE) PROGRAMME

3.1 M.Med (Family Medicine) Examination

The First M.Med (Family Medicine) Examination will be conducted by the School of

Postgraduate Medical Studies of the National University of Singapore from 12 - 18 July 1993. In line with the other M.Med degrees, the M.Med (Family Medicine) is an entry qualification. A Memorandum to the School of Postgraduate Medical Studies, NUS on the M.Med (Family Medicine) programme appears in Appendix I.

The College of General Practitioners is represented by Dr Lim Kim Leong (with Dr Alfred Loh as alternate) on the Family Medicine Committee of the School of Postgraduate Medical Studies. This Committee oversees the organisation of the Family Medicine Programme as well as the conduct of examination and award of the degree of M.Med (Family Medicine).

3.2 The Fellowship as the Exit Qualification

The College of General Practitioners is working with the School of Postgraduate Medical Studies, NUS, on the setting up of a programme of Fellowship by Assessment as the exit qualification of advanced training in Family Medicine. Conceptually, the entry point for the Fellowship by Assessment will be the minimum of two years after passing the MCGP or M.Med (Family Medicine). The exit certification will in-principle be jointly awarded by the School of Postgraduate Medical Studies, National University of Singapore, and the College of General Practitioners Singapore. A Memorandum to the School of Postgraduate Medical Studies, National University of Singapore on Advanced Training Programme for Family Medicine appears in Appendix II.

DR GOH LEE GAN

Censor-in-Chief

College of General Practitioners Singapore

**REPORT OF THE CONTINUING
MEDICAL EDUCATION COMMITTEE
1 April 1992 - 31 March 1993**

Chairman	:	Dr Richard Ng Mong Hoo
Secretary	:	Dr Huan Meng Wah
Ex-officio	:	Dr Soh Cheow Beng
Members	:	Dr Goh Lee Gan Dr Hia Kwee Yang Dr Omar Bin Saleh Talib
Library	:	Dr Chan Cheow Ju Dr Chong Hoi Leong Dr Hong Ching Ye

UPDATE COURSES

Three modules of Update Courses were organised in May 1992, August 1992 and February 1993.

Update 1: Neurology and O & G	:	42 participants
Update 2: Oncology & Haematology	:	46 participants
Update 3: Renal & Geriatric Medicine	:	36 participants

UPDATE 1

NEUROLOGY AND O & G

Date	Topic	Lecturer	Moderator
8.5.92	Paediatric Eye Problems	Dr Yvonne Ling Li Fang	Dr Hia Kwee Yang
15.5.92	Oro-Facial Infections	Dr Teh Luan Yook	Dr Richard Ng Mong Hoo
22.5.92	The Stroke Patient - Community Care - Recent Advances in Diagnosis and Management	Dr Goh Lee Gan Dr Chong Piang Ngok	Dr Goh Lee Gan
25.5.92	Common Ear Problems - Infective - Non-infective	Dr Chew Chuan Tieh	Dr Huan Meng Wah

NO SESSIONS DURING THE SCHOOL HOLIDAYS IN JUNE

(cont'd)

Date	Topic	Lecturer	Moderator
3.7.92	Diagnosis in Foetal Medicine	Dr Yeo Seow Heong	Dr Goh Lee Gan
10.7.92	Endocrine Problems in Pregnancy - Thyrotoxicosis and Diabetes	Dr Tey Beng Hea	Dr Goh Lee Gan
17.7.92	Female Genital Tract Problems - Common Infections - Precancerous and Cancerous Conditions	Dr Hia Kwee Yang Dr Goh Yong Chew	Dr Lim Lean Huat
24.7.92	Common Infant Problems - Diarrhoeas - URTI	A/Prof Quak Seng Hock	Dr Myint Myint Thein

UPDATE 2

ONCOLOGY & HAEMATOLOGY

Date	Topic	Lecturer	Moderator
14.8.92	Some Aspects of Cancer Diagnosis	Prof Tan Yew Oo	Dr Goh Lee Gan
21.8.92	Side Effects of Radiotherapy and Chemotherapy	Dr Vijay Kumar Sethi	Dr Soh Cheow Beng
28.8.92	Update on Breast Cancer Treatment	Mr Ng Eng Hen	Dr Richard Ng Mong Hoo
11.9.92	Update on Diagnosis and Management of Anaemia	Dr Ng Hoo Wah	Dr Richard Ng Mong Hoo
18.9.92	Update on Treatment of Lymphomas and Myelomas	Dr Patrick Tan Huat Chye	Dr Huan Meng Wah
25.9.92	Update on Diagnosis and Management of Bleeding Disorders	A/Prof Rajiv Suri	Dr Moti H Vaswani
9.10.92	Update of Treatment of Childhood Leukemias	Dr Quah Thuan Chong	Dr Lim Lean Huat
16.10.92	Food and Cancer	Mrs Tan Wei Ling	Dr Goh Lee Gan

UPDATE 3**RENAL & GERIATRIC MEDICINE**

Date	Topic	Lecturer	Moderator
12.2.93	Urinary Tract Infection - GP's Perspective - Recurrent Infections	Dr Hia Kwee Yang Dr Woo Keng Thye	Dr Richard Ng Mong Hoo
19.2.93	Asymptomatic Hematuria Proteinuria - Management & Follow-up	Prof Evan Lee	Dr Huan Meng Wah
26.2.93	Renal Calculi - GP's Perspective - Management Options	Dr Lim Lean Huat Mr Foo Keong Tatt	Dr Lim Lean Huat
5.3.93	Dementias - GP's Perspective - Management of Patient and carer	Dr Goh Lee Gan A/Prof Kua Ee Heok	Dr Goh Lee Gan
12.3.93	Instability & Falls - GP's Perspective - Management	Dr Kevin Koh Dr Lee Kng Swan	Dr Kevin Koh
19.3.93	Respiratory Problems in the Elderly - GP's Perspective - Management	Dr Tan Tiong Har Dr Philip Choo	Dr Tan Tiong Har

AD-HOC LECTURES

Two lectures were held in the year under review. The Chapter of Pathologists (Academy of Medicine) and the College jointly organised a lecture on "Lipoprotein a, an Atherogenic and Thrombogenic Lipoprotein. Potential for Treatment of Elevated Levels" on 24 June 1992. The speaker was Professor Siefried Heyden from Duke University Medical Centre. The lecture on "Practice Guidelines in Ambulatory Diabetic Care: Implications on the Singapore General Practice" was given by Prof Tan Meng Hee, Diabetologist, Chairman of the Canadian Diabetes Advisory Board and Professor of Medicine at Dalhousie University in Halifax, Canada. This was held on 14 February 1993. He was invited to chair the Consensus Workshop on Standards of Care for Diabetes Management in Singapore in February 1993.

SEMINARS/WORKSHOPS

Three seminars were jointly organised with College.

Dates

19.9.92	The Second Weekend Update on Plastic Surgery for General Practitioners
20.9.92	(Dept. of Plastic Surgery, SGH)

- 18.10.92 Latest Trends in Managing Common Obstetrics and Gynaecological Problems
(Dept. of Obstetrics & Gynaecology, NUH)
- 14.3.93 Family Practitioners Refresher Course in Otolaryngology (Dept. of Otolaryngology,
NUH)

Lecture cum Workshop

- 5.9.92 Coronary Heart Disease Lecture cum Workshop for Practising Physicians
7.2.93 Radiosurgery/Electrosurgery in the Modern Medical Practice cum a Hands-on
Workshop

PRACTICAL COURSES

The Third Annual Hands-on Obstetrics Ultrasound Workshop was conducted jointly with the Obstetrics & Gynaecology Department, SGH on 19 and 20 September 1992. A total of 7 doctors participated.

The College and the Hospice Care Association jointly organised a course on "Management of the Terminally ill Patient at Home - A Course for Doctors" on 14, 21 and 28 February 1993. 30 doctors participated in the course.

HOME STUDY SECTION

Review articles and quizzes for Home Study were published in the Singapore Family Physician:

ECG Quiz
Dizziness in the Elderly - An Approach

Dr Baldev Singh Vol XVIII No. 1

Dr Chan Kin Ming

ECG Quiz

Dr Baldev Singh Vol XVIII No. 2

Hormone Replacement Therapy: The Risks and Benefits

Dr Omar bin Saleh Talib

REUBEN MEYER LIBRARY

The Reuben Meyer Library continues to update its collection of books, journals and occasional papers relevant to General Practice. The operating guideline is to maintain a comprehensive collection of current books on general practice, local publications as well as core textbooks of the specialties. The library welcomes members' recommendations for new book purchases. Several such recommendations were adopted in the past year. 28 books were added to our collection. The librarians would like to record a special note of thanks to Ms Rose Hoon who helped with the library administration for the past 14 years.

AUDIO DIGEST TAPES

A total of 24 Audio Digest Tapes were added to our library.

ACKNOWLEDGEMENT

My heart-felt thanks to all members of Continuing Medical Education Committee, the teaching faculty, moderators of Update Courses and contributors to the Home Study Section for their invaluable support throughout the year.

DR RICHARD NG MONG HOO

Chairman
Continuing Medical Education Committee
College of General Practitioners Singapore

REPORT ON THE FAMILY MEDICINE TRAINING PROGRAMME

In the year under review, an intake of 24 medical officers joined the Family Medicine Programme in May 1992.

Four modules of the Family Medicine Teaching Programme were conducted in the period May 1992 to May 1993. The attendance figures are shown below:

Module	Period	GP	FM Trainees	Total
1	23 May 1992 - 18 Jul 1992	9	33	42
2	5 Sep 1992 - 31 Oct 1992	6	42	48
3	5 Dec 1992 - 13 Feb 1993	30	36	66
4	6 Mar 1993 - 24 Apr 1993	25	36	61

The Family Medicine Training Programme consists of Saturday afternoon lectures conducted in the first two years of the three year Family Medicine Programme. There are 8 modules to be covered in the two years. The College of General Practitioners is given the responsibility of administering this course.

In the third year of the Family Medicine traineeship programme, a one year supervised training based at the Government Polyclinic with a 2 week attachment to a general practice has been initiated in 1993. There are now 8 Family Medicine trainees in the 1993 third year programme.

The M.Med (Family Medicine) Programme is also available to practising general practitioners. It consists of the following training requirements:

1. 6 years in general practice of which 2 years are to be under supervision;
2. attendance of the 2 years of modular course (the Family Medicine Training Programme).

DR GOH LEE GAN

Course Co-ordinator

Family Medicine Training Programme

College of General Practitioners Singapore

REPORT OF THE UNDERGRADUATE TEACHING COMMITTEE

1 April 1992 to 31 March 1993

Chairman	:	Dr Lim Lean Huat
Secretary	:	Dr Kevin Koh
Ex-Officio	:	Dr Alfred W T Loh
Members		Dr Goh Lee Gan
		Dr Richard Ng Mong Hoo
		Dr Wong Song Ung

The College through the Undergraduate Teaching Committee continues to play an active role in the teaching of Primary Care / Family Medicine to undergraduates of the Medical Faculty, National University of Singapore.

The Undergraduate Teaching Committee is grateful to Prof Lee Hin Peng, Vice-Dean & Head Department of Community, Occupational and Family Medicine, Medical Faculty, National University of Singapore for his interest, support and encouragement of the College's efforts, programme and participation in Family Medicine / Primary Care Training of undergraduates of the University. Also, we are fortunate to have Dr Goh Lee Gan, Senior Lecturer, Head Division of Family Medicine and Undergraduate Co-ordinator, Department of Community, Occupational and Family Medicine, NUS, as member of the Teaching Committee of the College. Dr Goh who is also the Censor-in-Chief of the College has given valuable and constructive advice and through his efforts, Undergraduate Teaching of Family Medicine has attained new heights.

On 7 March 1993, the GP Clinical tutors for 1992/93 had a very informative and meaningful time with mutual exchange of knowledge, ideas and future planning in upgrading the Teaching of Family Medicine/ Primary Care to undergraduates of the National University of Singapore.

The College is grateful and acknowledges the contribution of the following members who were Clinical Tutors for 1992/93.

GP CLINICAL TUTORS FOR 1992/1993

Dr Paul Chan Swee Mong	Dr Dohadwala Kutbuddin	Dr Neo Eak Chan
Dr Cheong Pak Yean	Dr Kwan Pak Mun	Dr Richard Ng Mong Hoo
Dr Chew Gian Moh	Dr John Lee Hew Mun	Dr Omar Bin Saleh Talib
Dr Gabriel Chiong Peck Koon	Dr Lee See Muah	Dr Ong Cheng Yue
Dr Chong Tong Mun	Dr Lim Chun Choon	Dr Soh Cheow Beng
Dr Choo Kay Wee	Dr John Lim Khai Liang	Dr Tan Teck Hong
Dr Ajith Damodaran	Dr Lim Kim Leong	Dr N K Virabhak
Dr Goh Cheng Hong	Dr Lim Lean Huat	Dr Rachel Watters
Dr Hia Kwee Yang	Dr Priscilla Lim	Dr Victor Wee Sip Leong
Dr Huan Meng Wah	Dr Alfred W T Loh	Dr Wong Wee Nam
Dr Patrick Kee Chin Wah	Dr Loo Choon Yong	Dr Jason Yap Soo Kor
Dr Koh Eng Kheng	Dr Mark Lu	Dr Henry P H Yeo
		Dr Karen Yin

DR LIM LEAN HUAT

Chairman

Undergraduate Teaching Committee

College of General Practitioners Singapore

REPORT OF THE RESEARCH COMMITTEE
1 April 1992 to 31 March 1993

Chairman	:	Dr Choo Kay Wee
Secretary	:	Dr Bina Kurup
Ex-Officio	:	Dr Alfred W T Loh
Members	:	Dr Paul S M Chan
		Dr Shanta Emmanuel
		Dr Goh Lee Gan
		Dr Hong Ching Ye
		Dr Kevin Koh
		Dr Lee Pheng Soon
		Dr Wong Song Ung

In the year under review, the Committee conducted a basic research methodology course for college members on the 26 July 1992 and 2 August 1992.

Planning has begun on the third One-day Morbidity Survey of outpatients in Singapore. It will be held on the 13 July 1993. Greater publicity was given to this survey by write-ups in the SMA, APMPs and College newsletters. The committee hopes that the response rate will improve this year.

The committee is currently working on a study on hypertensive patients in general practice.

DR CHOO KAY WEE

Chairman

Research Committee

College of General Practitioners Singapore

REPORT OF THE PUBLICATIONS COMMITTEE

1 April 1992 to 31 March 1993

Chairman	:	Dr Moti H Vaswani
Secretary	:	Dr Goh Lee Gan
Ex-Officio	:	Dr Alfred W T Loh
Members	:	Dr Choo Kay Wee
		Dr Huan Meng Wah
		Dr Arthur Tan Chin Lock

THE SINGAPORE FAMILY PHYSICIAN

The College Journal continues to be published with its new look and format. The "themes" covered in the year under review included Emergency Medicine, Terminal Illness and Diabetes.

THE COLLEGE NEWSLETTER

This monthly publication presents to members details of College activities, CME programmes, new additions to the Library (Books and Tapes) and introduces new College members.

Special Thanks and Gratitude go from the Publications Committee to Ms Rose Hoon, Senior Clerk of the College, who has helped in the production of the Singapore Family Physician in the last 14 years. We wish Rose, who left us in early 1993, a happy and restful retirement.

DR MOTI H VASWANI

*Honorary Editor, Singapore Family Physician
and Chairman, Publications Committee,
College of General Practitioners Singapore*

REPORT OF THE FINANCE COMMITTEE **1 April 1992 to 31 March 1993**

Chairman	:	Dr Soh Cheow Beng
Secretary	:	Dr Lim Lean Huat
Ex-Officio	:	Dr Alfred W T Loh
Members	:	Dr Paul S M Chan Dr Leong Vie Chung Dr Frederick Samuel Dr Wong Heck Sing

The Finance committee had identified and implemented several new ways of raising College's income in order to reduce our annual operating deficit.

We were able to obtain sponsors for our Scientific Conference, Meditech Exhibition and Annual Dinner this year.

Several of our CME programmes like Diabetes Course and some seminars had been supported by donations from several pharmaceutical firms.

We also received enthusiastic support from both participants and sponsors for hands-on practical courses like Electrosurgery in General Practice and Level 1 Ultrasound in Obstetrics & Gynaecology.

We were able to reduce some of our operating expenses. Staff salaries, CPF contributions and water & electricity expenses had decreased.

However other operating expenses had increased due to increased College activities such as Scientific Conference, Meditech Exhibition, MCGP examination and the National Health Fair. As a result we were able to reduce our deficit by about 9% only.

DR SOH CHEOW BENG

Honorary Treasurer & Chairman

Finance Committee

College of General Practitioners Singapore

REPORT OF PRACTICE MANAGEMENT COMMITTEE

1 April 1992 to 31 March 1993

Chairman	:	Dr Huan Meng Wah
Secretary	:	Dr Goh Lee Gan
Ex-Officio	:	Dr Alfred W T Loh
Members	:	Dr G Balasundram
		Dr Choo Kay Wee
		Dr Tan Chek Wee

The committee conjointly with the College of General Practitioners Malaysia (Johor Chapter), Private Medical Practitioners' Association of Johor and Malaysian Medical Association (Johor Branch) organised a Medical Practice Management Symposium on 6 September 1992 at the Puteri Pan Pacific Hotel, Johor Bahru.

This evening Symposium was well received by our Malaysian counterparts as well as our own delegates. Dr Goh Lee Gan, our Censor-in-chief lectured on human resource management and computer use in the clinic. The programme was as follows:-

MEDICAL PRACTICE MANAGEMENT SYMPOSIUM

PROGRAMME

5.30 - 6.00 pm	Registration
6.00 - 6.05 pm	Opening Address Dr V Joseph <i>Chairman of CGP Johor Branch</i>
6.05 - 6.25 pm	(i) Human Resource Management Dr Goh Lee Gan <i>Senior Lecturer in Family Medicine Department of COFM, National University of Singapore</i>
6.25 - 6.45 pm	(ii) Materials, Inventory and Equipment Management Dr Tan Chow Wei <i>GP and Partner of The People's Dispensary, JB</i>
6.45 - 7.00 pm	Questions and Answers
7.00 - 8.00 pm	Dinner
8.00 - 8.35 pm	(iii) Money Matters & Accounting Principles Dr Tan Theng Hooi <i>Accountant and Partner of Kassim Chan & Co</i>
8.45 - 8.50 pm	(iv) Computer Use in the Clinic Dr Goh Lee Gan <i>Senior Lecturer in Family Medicine Department of COFM, National University of Singapore</i>

8.50 - 9.30 pm Questions and Answers

9.30 pm Closing Address
Dr Adam Liew
Chairman of PMPA of Johor Chapter

I would like to invite members who are interested in practice management to come forward and contribute to this committee for the furtherance of practice management.

Finally, I wish to thank the Committee members for their contribution.

DR HUAN MENG WAH

*Chairman
Practice Management Committee
College of General Practitioners Singapore*

REPORT OF THE FOURTH SCIENTIFIC CONFERENCE

1 April 1992 to 31 March 1993

Conference Organising Committee

Chairman	:	Dr Huan Meng Wah
Co-Chairman	:	Dr Lim Lean Huat
Secretary	:	Dr Goh Lee Gan
Ex-Officio	:	Dr Alfred W T Loh

Chairmen of Sub-committees

Scientific Programme	:	Dr Wong Song Ung
	:	Dr Choo Kay Wee (Co-Chairman)
Meditech Exhibition	:	Dr Paul Chan Swee Mong
Social & Dinner	:	Dr Moti Vaswani
Facilities	:	Dr Richard Ng Mong Hoo

The theme for the Fourth Scientific Conference which was held on 7 and 8 November 1992 was "Family Medicine - A Rising Discipline". The growing importance of the concept of having your own family physician is being increasingly recognised by the lay public and even by our specialist colleagues. Thus, it behoves us as family physicians to achieve a high standard of training by consistent continual medical updates in our own specialty in order to give our patients the best in primary health care.

The conference covered several topics of interest to family physicians namely Growing Points in Prevention of Stroke and Myocardial Infarction, Practical Prescribing in geriatrics and paediatrics, and primary care topics such as genetic counselling, psychiatry, menopause and headache.

The opening address was delivered by Dr Kwa Soon Bee, Permanent Secretary (Health)/Director of Medical Services, Ministry of Health.

The Sreenivasan Oration 1992 on the conference theme was given by Prof S S Ratnam, Director of School of Postgraduate Medical Studies, National University of Singapore.

The conference was a success with active participation from College members. We look forward to your future support.

DR HUAN MENG WAH

Chairman

Organising committee

4th Scientific Conference

4TH SCIENTIFIC CONFERENCE

PROGRAMME

Saturday 7 November 1992

- 1.00 pm Registration
- 1.45 pm Welcome Address
Dr Alfred Loh
President
College of General Practitioners Singapore
- 2.00 pm Opening Address
Dr Kwa Soon Bee
Permanent Secretary (Health)/
Director of Medical Services
Ministry of Health, Singapore
- 2.15 pm Opening of Meditech Exhibition
- 2.20 pm Tour of Exhibition & Tea
- 3.00 pm Conferment of Fellowships and Diplomate Memberships
- 3.25 pm Citation for Sreenivasan Orator
- 3.30 pm **THE SREENIVASAN ORATION 1992**
Family Medicine - A Rising Discipline
Prof S S Ratnam
Director, School of Postgraduate Medical Studies
National University of Singapore
- 4.30 pm **GROWING POINTS IN PREVENTION OF**
STROKE AND MYOCARDIAL INFARCTION
- Primary and Secondary Prevention
A/Prof Cairns Smith
Dept of COFM, NUS
- Prevention of a Second Myocardial Infarct
Dr Peter Yan
Consultant, Gleneagles Hospital
- Prevention of a Second Stroke
Dr Chong P N
Consultant, Dept of Medicine, NUH
- 6.00 pm Dinner

7.30 pm

Concurrent Session: **PRACTICAL PRESCRIBING**

Pitfalls in Geriatric Prescribing

Dr Chan Kin Ming

Registrar, Dept of Geriatric Medicine, TTSH

Dangers of Commonly Used Paediatric Drugs

Prof Tan Cheng Lim

Head, Dept of Paediatrics, SGH

8.15 pm

Concurrent Session: **PRIMARY CARE TOPICS**

Genetic Counselling in Family Practice

Dr George S H Yeo

Consultant, Dept of Obst & Gynae, SGH

Primary Care Psychiatry

Dr Terence Burke

Consultant, Gleneagles Hospital

Sunday 8 November 1992

2.00 pm

Medical Ethics - Where Do We Stand?

Dr Loo Choon Yong

General Practitioner

Negligence - Where Do We Stand?

Mr Choo Han Teck

Lawyer

3.30 pm

Tea

4.00 pm

Menopause - Current Thoughts on Management

Dr Chan Kong Hon

Consultant, Dept of Obst & Gynae, SGH

4.30 pm

Headache to a Family Physician

Dr Benjamin Ong

Sr Lecturer, Dept of Medicine, NUH

LIST OF DONATIONS
1 April 1992 to 31 March 1993

	\$
GENERAL FUND	
Glaxo Singapore Pte Ltd	10,000
Dr Goh Lee Gan	400
Dr Alfred Loh Wee Tiong	400
Dr Moti H Vaswani	400
Dr Kevin Koh Tse Chung	400
Dr Hong Ching Ye	400
Dr Leong Vie Chung	400
Dr James Chang Ming Yu	400
Dr Soh Cheow Beng	200
	<u>13,000</u>

V. P. KUMARAN & CO.
CERTIFIED PUBLIC ACCOUNTANTS

COLLEGE OF GENERAL PRACTITIONERS, SINGAPORE
ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 1993

AUDITOR'S REPORT TO THE MEMBERS OF
COLLEGE OF GENERAL PRACTITIONERS, SINGAPORE

We have audited the financial statements set out on Pages 2 to 8 in accordance with Statements of Auditing Guideline and Statements of Auditing Practice and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered appropriate in the circumstances.

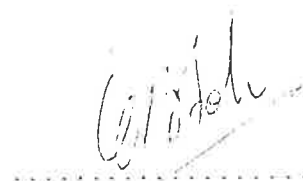
In our opinion the financial statements are properly drawn up in accordance with the Statements of Accounting Standard, and so as to present fairly the state of affairs of College of General Practitioners, Singapore as at 31st March, 1993 and of the results of the College for the year ended on that date.

Singapore:



10th May, 1993

V. P. KUMARAN & CO.
CERTIFIED PUBLIC ACCOUNTANTS.


.....
PRESIDENT
.....
HONORARY SECRETARY
.....
HONORARY TREASURER

COLLEGE OF GENERAL PRACTITIONERS, SINGAPORE

BALANCE SHEET AS AT 31ST MARCH, 1993

<u>GENERAL FUND</u>	<u>NOTE</u>	<u>1993</u>	<u>1992</u>
Balance at 31st March, 1992		\$(13,669)	\$ 19,638
Add: Donations		<u>-</u>	<u>8,405</u>
		\$(13,669)	\$ 28,043
(Add)/Less: Excess of Expenditure Over Income		<u>(36,966)</u>	<u>41,712</u>
		\$(50,635)	\$(13,669)
 <u>OTHER FUNDS</u>			
Journal Fund	(2)	\$ 30,000	\$ 30,000
College Development and Research Fund	(3)	630,154	611,785
'VLF' Fellowship Fund	(4)	<u>22,183</u>	<u>21,537</u>
		682,337	663,322
		\$631,702	\$649,653
		=====	=====
REPRESENTED BY:			
<u>FIXED ASSETS</u>	(5)	\$ 38,609	\$ 30,554
 <u>CURRENT ASSETS</u>			
Stock	(6)	\$ 6,539	\$ 6,584
Stock of Postage Stamps		142	142
Fixed Deposit	(7)	542,000	580,000
Cash in Hand and at Bank	(8)	68,020	17,106
Sundry Receivable	(13)	11,300	23,689
Prepayments and Deposits	(10)	<u>500</u>	<u>2,249</u>
		\$628,501	\$629,770
		-----	-----
 <u>LESS: CURRENT LIABILITIES</u>			
Subscription of Journal Subscriptions Received in Advance	(14)	\$ - 34,388	\$ 360 400
Accrued Charges	(11)	1,020	5,948
Course Fees in Advance	(12)	<u>-</u>	<u>3,963</u>
		\$ 35,408	\$ 10,671
		-----	-----
Net Current Assets		<u>593,093</u>	<u>619,099</u>
		\$631,702	\$649,653
		=====	=====

The notes form part of these accounts.

COLLEGE OF GENERAL PRACTITIONERS, SINGAPORE

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 1993

<u>INCOME</u>	<u>NOTE</u>	<u>1993</u>	<u>1992</u>
Subscription		\$ 72,118	\$ 78,550
Entrance Fees		1,400	600
Interest on Fixed Deposit	(9a)	842	938
Miscellaneous Income	(9b)	<u>63,562</u>	<u>34,652</u>
		\$137,922	\$114,740
 <u>LESS: EXPENDITURE</u>			
Salaries, Bonus and Allowance		\$ 66,208	\$ 74,400
Provident Fund and Skill Development Levy		9,113	11,755
Printing and Stationery		17,331	9,602
Telephone Charges		1,142	864
Postages		6,059	2,471
Subscriptions to WONCA		1,058	2,114
Transport		513	289
Insurance		2,223	1,293
Water and Electricity		3,849	4,452
Repairs and Maintenance		4,544	4,259
Miscellaneous Expenses	(9c)	50,413	27,464
Audit Fee		600	700
Depreciation		<u>11,835</u>	<u>16,789</u>
		<u>174,888</u>	<u>156,452</u>
Excess of Expenditure Over Income		\$(36,966)	\$(41,712)
		=====	=====

The notes form part of these accounts.

COLLEGE OF GENERAL PRACTITIONERS, SINGAPORE

NOTES TO THE ACCOUNTS - 31ST MARCH, 1993

1. GENERAL

The accounts of the College are expressed in Singapore dollars.

2. JOURNAL FUND

<u>1992</u>		<u>1993</u>
\$ 30,000	Balance at 31st March, 1992	\$ 30,000
<u>1,433</u>	Add: Interest on Fixed Deposit	<u>901</u>
\$ 31,433		\$ 30,901
<u>1,433</u>	Less: Transferred to Miscellaneous Income	<u>901</u>
\$ 30,000	Balance at 31st March, 1993	\$ 30,000
=====		=====

3. COLLEGE DEVELOPMENT AND RESEARCH FUND

<u>1992</u>		<u>1993</u>
\$583,890	Balance at 31st March, 1992	\$611,785
<u>27,895</u>	Add: Interest on Fixed Deposit	<u>18,369</u>
\$611,785	Balance at 31st March, 1993	\$630,154
=====		=====

4. VLF FELLOWSHIP FUND

<u>1992</u>		<u>1993</u>			
\$ 20,923	Balance at 31st March, 1992	\$ 21,537			
<table border="1" style="margin-left: auto; margin-right: auto;"> <tr><td style="text-align: center;">65</td></tr> <tr><td style="text-align: center;">(450)</td></tr> <tr><td style="text-align: center;">999</td></tr> </table>	65	(450)	999	Add: Donations Received	-
65					
(450)					
999					
	Study Grant Given to Clinical Tutors	-			
	Interest on Fixed Deposit	646			
\$ 614		\$ 646			
<u>\$ 21,537</u>	Balance at 31st March, 1993	<u>\$ 22,183</u>			
=====		=====			

V. P. KUMARAN & CO.
 CERTIFIED PUBLIC ACCOUNTANTS

5. FIXED ASSETS

<u>1993</u>	<u>AT COST AT 31. 3.1993</u>	<u>ACCUMULATED DEPRECIATION</u>	<u>DEPRECIATION FOR THE YEAR</u>	<u>NET BOOK VALUE</u>
Furniture & Fittings	\$ 80,705	\$ 80,433	\$ 153	\$ 272
Tapes and Library Books	54,688	51,600	1,976	3,088
Office Equipment	59,133	47,709	3,446	11,424
Computer	25,706	25,706	6,260	-
Chubb Alarm System	4,264	4,264	-	-
* Paintings	11,525	-	-	11,525
* Pottery	12,300	-	-	12,300
	<u>\$248,321</u>	<u>\$209,712</u>	<u>\$11,835</u>	<u>\$ 38,609</u>

<u>1992</u>	<u>AT COST AT 31. 3.1992</u>	<u>ACCUMULATED DEPRECIATION</u>	<u>DEPRECIATION FOR THE YEAR</u>	<u>NET BOOK VALUE</u>
Furniture & Fittings	\$ 80,705	\$ 80,280	\$ 6,577	\$ 425
Tapes & Library Books	54,688	49,624	3,065	5,064
Office Equipment	45,503	44,263	4,205	1,240
Computer	19,446	19,446	2,086	-
Chubb Alarm System	4,264	4,264	856	-
Paintings	11,525	-	-	11,525
Pottery	12,300	-	-	12,300
	<u>\$228,431</u>	<u>\$197,877</u>	<u>\$16,789</u>	<u>\$ 30,554</u>

* No depreciation is provided for painting and pottery as the former appreciates in value and the latter will be replaced as and when the need arises.

6. STOCK

	<u>STOCK AT 31.3.1992</u>	<u>PURCHASES</u>	<u>SALES</u>	<u>COST OF SALES</u>	<u>GIFTS</u>	<u>PROFIT</u>	<u>STOCK AT 31.3.1993</u>
Shields	\$ 533	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 533
Cards	114	-	22	4	-	18	110
Gold Medals	3,400	-	-	-	-	-	3,400
Tie (Broad)	2,537	-	240	41	-	199	2,496
	<u>\$6,584</u>	<u>\$ -</u>	<u>\$ 262</u>	<u>\$ 45</u>	<u>\$ -</u>	<u>\$217</u>	<u>\$6,539</u>

7. FIXED DEPOSIT - Represented By:

<u>1992</u>		<u>1993</u>
\$ 30,000	Journal Fund	\$ 30,000
511,259	College Development & Research Fund	468,967
21,537	"VLF" Fellowship Fund	21,537
17,204	General Fund	21,496
<u>\$580,000</u>		<u>\$542,000</u>

V. P. KUMARAN & CO.
 CERTIFIED PUBLIC ACCOUNTANTS

8. CASH IN HAND AND AT BANK

<u>1992</u>	This consists of:	<u>1993</u>
\$ 385	Cash in Hand	\$ 1,781
632	Cash at Overseas Union Bank - A/c. No. 1	7,110
14,193	Cash at Overseas Union Bank - A/c. No. 2	38,358
<u>1,896</u>	Cash at Citibank - Maxisave	<u>20,771</u>
\$ 17,106		\$ 68,020
=====		=====

9a. INTEREST ON FIXED DEPOSIT

<u>1992</u>		<u>1993</u>
\$ 415	Citibank - Maxisave	\$ 2,708
<u>30,850</u>	Citibank - Fixed Deposit	<u>18,050</u>
\$ 31,265		\$ 20,758
1,433	Less: Transferred to Journal Fund	901
27,895	Transferred to College Development and Research Fund	18,369
<u>999</u>	Transferred to VLF Fellowship Fund	<u>646</u>
\$ 30,327		\$ 19,916
\$ 938	Shown in Income and Expenditure Account	\$ 842
=====		=====

9b. MISCELLANEOUS INCOME

<u>1992</u>		<u>1993</u>
\$ 5,270	Singapore Family Physician Vol.17	\$ 3,418
233	Profit on Sale of Ties	199
(8)	(Loss)/Profit on Sale of Greeting Cards	18
13,297	Diabetes Teaching Programme	9,636
653	CME Update module 1 for 1992	3,579
1,152	Obstetrics Ultrasound Workshop	272
1,500	Induction Fees	-
-	College Examination	768
-	Electrosurgery/Radiosurgery	8,010
-	Freisland Seminar	2,000
116	Sale of Medical Forms	-
6,664	Family Medicine Teaching Programme	7,292
-	Meditech'90 Exhibition	22,850
35	Sale of Photographs/G.P. Paper 1 & 2	4,209
437	CME Update Module (1991)	-
70	Sale of WONCA Conference Proceedings	-
1,600	Equipment Rental	410
1,433	Journal Fund - Singapore Family Physician	901
<u>2,200</u>	Administrative Fees	<u>-</u>
\$ 34,652		\$ 63,562
=====		=====

9c. MISCELLANEOUS EXPENSES

<u>1992</u>		<u>1993</u>
\$ 460	Research Fee	\$ 180
-	Journal	1,777
-	Advertisement	965
2	Bank Charges	14
204	Refreshment	1,194
798	Sundries	989
-	Newspaper, Periodical and Books	4,025
-	National Health Fair	2,960
-	Temporary Clerical Assistance	315
-	Scientific Conference	4,851
4,255	Cleaning Charges	2,637
6,412	Seminar on Pathology	-
320	Printing of IPR 220 Forms	-
9,852	Security Charges	9,284
-	Research Course for General Practitioners	601
3,179	Photocopying	-
474	Entertainment	543
375	Medical Fees	528
-	Gifts	293
-	Management of the Terminally ill patient at Home Course	150
310	Staff Training Course	30
-	Honorarium	12,539
-	Dinner Expenses	6,538
286	Fax Charges	-
500	Bad Debts	-
<u>37</u>	<u>Symposium on First Aid and Treatment of Poisoning</u>	<u>-</u>
\$27,464		\$50,413
=====		=====

10. PREPAYMENTS AND DEPOSITS

<u>1992</u>		<u>1993</u>
\$ 420	College Examination	\$ -
500	Security Deposit	500
129	Insurance	-
900	National Health Fair	-
150	CME Update Module 2 for 1992	-
<u>150</u>	<u>Management of the Terminally ill Patient at Home Centre</u>	<u>-</u>
\$ 2,249		\$ 500
=====		=====

11. ACCRUED CHARGES

<u>1992</u>	<u>1993</u>
\$ 555 Security Charges	\$ -
350 Cleaning Charges	-
500 V.P. Kumaran & Co.	600
436 Water and Electricity Charges	294
<u>4,107</u> Printing Charges	<u>126</u>
 \$ 5,948	 \$ 1,020
=====	=====

12. COURSE FEES IN ADVANCE

<u>1992</u>	<u>1993</u>
\$ 350 Diabetes Training Programme	\$ -
<u>3,613</u> Family Medicine Teaching Programme	<u>-</u>
 \$ 3,963	 \$ -
=====	=====

13. SUNDRY RECEIVABLE

<u>1992</u>	<u>1993</u>
\$15,739 Subscription in arrears	\$10,690
<u>7,950</u> Singapore Family Physician Advertisers	<u>610</u>
 \$23,689	 \$11,300
=====	=====

14. SUBSCRIPTION OF JOURNAL

This is the amount received in advance for the subscription of the Journal-Singapore Family Physician.

15. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year's presentation.

MEMORANDUM PROPOSING THE INSTITUTION OF THE DEGREE OF MASTER OF MEDICINE IN FAMILY MEDICINE IN THE SCHOOL OF POSTGRADUATE MEDICAL STUDIES

EXECUTIVE SUMMARY

1. A proposal for the institution of the degree of Master of Medicine in Family Medicine [M.Med (Family Medicine)] by the School of Postgraduate Medical Studies is tabled.
2. There is a need for a higher qualification in Family Medicine that is on par with the other recognised higher qualifications in Singapore.
3. The Ministry of Health's plan for the training of newly qualified doctors is that 25% of each cohort of doctors is to be trained as family physicians. With 150 to 200 new graduates a year, it is expected that about 40 candidates will be presenting themselves for examination leading to the proposed M.Med (Family Medicine) qualification each year.
4. In line with the existing specialist programmes in the School, it is proposed that the postgraduate Family Medicine training programme be of three years duration leading to the award of M.Med (Family Medicine) by the School for successful candidates.
5. The training requirements and examination format of the M.Med (Family Medicine) are detailed in Annex A.
6. The administration of the Degree of M.Med (Family Medicine) will be carried out by a Committee under the Board of Postgraduate Medical Studies whose membership will include representatives from family physicians/primary care doctors from the Ministry of Health, the College of General Practitioners Singapore, and the Department of Community, Occupational and Family Medicine in the National University of Singapore.
7. It is proposed that the M.Med (Family Medicine) will be implemented in 1991 and the first Examination be conducted in 1994.
8. It is proposed that the M.Med (Family Medicine) be an entry qualification to specialty training in Family Medicine and that supervision of advanced training be the joint responsibility of the School of Postgraduate Medical Studies, the College of General Practitioners Singapore and the Academy of Medicine, Singapore. The exit certification can be the AM/FCGP (S).

*Submitted by the Steering Committee on Family Medicine Training
11 Feb 1991*

1. PREAMBLE

A proposal is made to the School of Postgraduate Medical Studies by the Steering Committee for Family Medicine Training [consisting of representatives from the Ministry of Health, the College of General Practitioners Singapore (CGPS), and the Department of Community, Occupational and Family Medicine (COFM), National University of Singapore] for the School to institute a degree of Master of Medicine in Family Medicine [M.Med (Family Medicine)].

2. NEED FOR THE DEGREE OF MASTER OF MEDICINE IN FAMILY MEDICINE

There is a need for higher qualification in Family Medicine that is on par with the other recognised higher qualifications in Singapore. Family Medicine as a postgraduate specialty is now well recognised in the USA, Canada, UK, countries in the European Community, Australia and New Zealand. The important role that Family Medicine plays in the total health care in the country is beyond doubt. To implement a good family medicine service in the country, there is a need to have well trained family physicians.

The College of General Practitioners Singapore has since its inception in 1971, been running a continuing medical education programme and has also, since November 1972 been conducting a postgraduate family medicine programme leading to the MCGP(S) Diplomate Examination.

In 1988, the Ministry of Health jointly started a training programme in Family Medicine with the College of General Practitioners Singapore and the Department of Community, Occupational and Family Medicine of NUS. The pilot training programme was a 2-year one. The first batch of trainees have just recently completed their traineeship.

It is timely now to institute a formal Degree of Master of Medicine in Family Medicine by School of Postgraduate Medical Studies. In this context the MCGP(S) Examination can be considered as the forerunner of the proposed M.Med (Family Medicine) Examination. Further, to be in line with the existing Master of Medicine programmes of the School and to strengthen Family Medicine training further, it is proposed that the Family Medicine training programme be of 3 years' duration, 2 years being spent in specific hospital, rotating postings and 1 year in the primary care setting.

3. PROJECTED NUMBERS OF FAMILY PHYSICIANS TO BE TRAINED

The Ministry of Health's plan for the training of newly qualified doctors is that 25% of each cohort of doctors is to be trained as family physicians. With 150 to 200 new graduates a year, it is expected that about 40 candidates will be presenting themselves for examination leading to the proposed M.Med (Family Medicine) qualification each year.

4. TRAINING PROGRAMMES & SUPERVISION

Figure 1 gives the salient features of the proposed training programme for Family Medicine as a specialist qualification. It will consist of three years of training leading to the proposed M.Med (Family Medicine) to be awarded by the School.

The first two years will consist of hospital postings to provide the trainee with adequate grounding in clinical knowledge and skills. The focus on family medicine will be provided through a scheme of eight modular training courses, each of which will be 4-6 days in duration and be conducted once every three months.

The third year of the training programme will be spent in the government polyclinic or a general

practice clinic accredited by the School. During the third year of training, each trainee will have an assigned Clinical Tutor who will supervise his training, conduct tutorials, random case analysis periodically and assess the trainee's progress. During this period, the candidate has to complete written assignments of documenting his practice profile and six case studies. Candidates will be examined on these written assignments.

A log book will be given to each trainee to document the postings completed, courses taken and certification of their satisfactory completion by their trainers and course organisers. In the log book will be checklists on what should be learnt in each hospital posting and at the primary care setting. The log books will be inspected before the candidate is admitted to the M.Med (Family Medicine) Examination at the end of the third year.

5. TRAINING REQUIREMENTS

The training requirements for the degree of M.Med (Family Medicine) are given in Annex A which sets out the Requirements, Form Of Examination, Guide to the Examination, and Preparatory Courses. Annex B lists the training facilities, supervision and evaluation of Family Medicine learning.

6. ADMINISTRATION

The administration of the Degree of M.Med (Family Medicine) will be carried out by a Committee under the Board of School of Postgraduate Medical Studies whose membership will include representatives from family physicians/primary care doctors from the Ministry of Health, the College of General Practitioners Singapore, and the Department of Community, Occupational and Family Medicine, National University of Singapore. Clinical Tutors on the programme and other Teaching Faculty required to conduct preparatory courses will be appointed by the Committee.

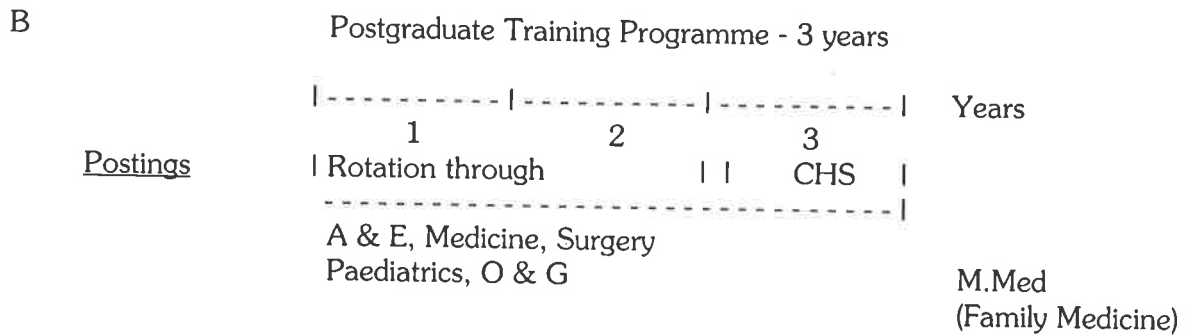
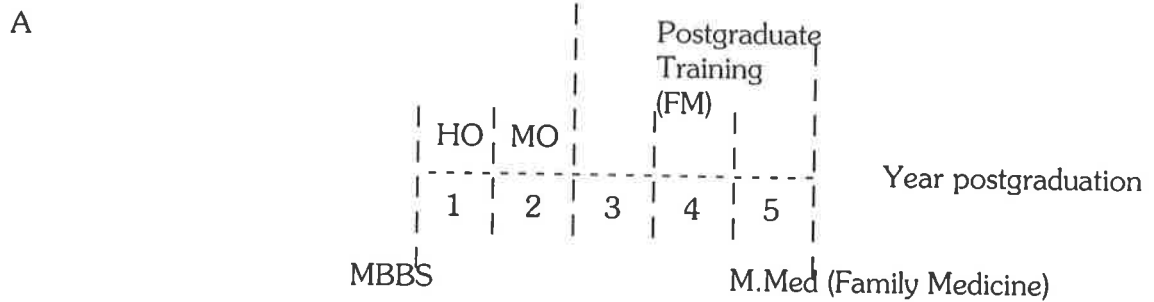
7. TIMETABLE OF IMPLEMENTATION

It is planned that the M.Med (Family Medicine) programme be introduced with the 1991 cohort of Ministry of Health trainees in Family Medicine and the first M.Med (Family Medicine) Examination be conducted in 1994.

8. ADVANCED TRAINING

It is proposed that the M.Med (Family Medicine) be an entry qualification to specialty training in Family Medicine and that supervision of advanced training be the joint responsibility of the School of Postgraduate Medical Studies, the College of General Practitioners Singapore and the Academy of Medicine, Singapore. The exit certification can be the AM/FCGP(S). The details can be worked out later once the M.Med (Family Medicine) Examination is established. With the implementation of this, the postgraduate training in family medicine would be at the same level as that for other medical disciplines.

Fig 1: Salient features of the training requirements for M.Med (Family Medicine)



The postings will be in blocks of 6 months and during the 3rd and 4th 6 month blocks, the trainee will be posted out for 3 months to do 3 medical specialties postings and 3 surgical specialties postings respectively.

The details are given below.

<u>Subpostings</u>	Medicine	-	6 months
	Surgery	-	3 months
	O & G	-	3 months
	Paediatrics	-	3 months
	A & E	-	3 months
	Medical specialties		
	- 1 month each in	-	3 months
	- Geriatrics		
	- Psychiatry		
	- Dermatology		
	Surgical specialties		
	- 1 month each in	-	3 months
	- Orthopaedics		
	- Eye		
	- ENT		

C Modular training courses - Four to six days once every 3 months during the first 2 years.

D M.Med (Family Medicine) - Log book

E Practice Profile and 6 Case Reports

**PROPOSED TRAINING AND EXAMINATION REQUIREMENTS FOR
THE DEGREE OF MASTER OF MEDICINE
IN FAMILY MEDICINE [M.Med (Family Medicine)]**

REQUIREMENTS

1. A candidate for the degree of Master of Medicine in Family Medicine is required to pass an Examination consisting of written, clinical and oral parts.
 2. A candidate may be admitted to the Examination provided he has:
 - (a) held a medical qualification for at least five years; and
 - either (b) completed at least two years full-time appointments in hospitals approved by the Board of the School, of which at least three months to six months have been spent in medicine, surgery, obstetrics & gynaecology, paediatrics and accident & emergency for purposes of accreditation. Appointments in other disciplines may be approved by the Board of the School on a case to case basis.
 - or (c) spent six years in general practice. This period may be shortened if requirement in subparagraph (b) above has been partially fulfilled.
 - and (d) completed a year of supervised training in a primary care setting, either in Government polyclinic or in a family physician clinic, accredited by the School.
 3. For requirement (b), during each 6 months of training, a candidate should not be on leave for more than 14 days, excluding Sundays and public holidays.
 4. A log book of the postings should be kept and the candidate must submit together with his application for the Examination, this log book and other material pertinent to the postings to the School for inspection.
 5. During the one year of supervised training in the primary care setting, in preparation for the Examination, the candidate is required to submit:
 - (a) a one week practice profile with statistics to show the case mix and nature of practice. The practice profile should be commented upon with regards to practice and health care delivery issues; and
 - (b) the records and case commentaries of six cases personally managed by the candidate. Each case must be discussed in detail and wherever applicable with appropriate references appended. Cases chosen should be varied, reflecting the range of problems normally encountered in general practice. Each record shall describe the presentation, illness, the biomedical, social and psychological problems encountered, investigation and management of the patient.
 6. A candidate must submit testimonials from two referees with regard to character and professional experience, one of whom must be a primary care doctor recognised by the Board of the School and who has acted as Clinical Tutor to the trainee for at least a year to be able to certify his/her active participation in the training programme.
-

FORM OF EXAMINATION

The Examination will consist of:

- (a) A Written Examination - There will be three papers.
*Essay Paper - to test clinical knowledge, patient management ability, knowledge of patient education techniques and counselling in the Family Practice setting;
*MCQ1 - to test core knowledge in clinical medicine as required in family medicine; and
*MCQ2 - to test clinical reasoning, diagnosis and patient management.
- (b) Visual Interpretation - Xrays, ECGs, laboratory results, diagrams, charts, audiograms and photographs may be given to test clinical knowledge and interpretative skills.
- (c) A Clinical Examination on two long consultation cases and four short consultation cases drawn from the following disciplines: medicine; surgery; obstetrics & gynaecology; paediatrics; geriatrics; psychiatry; dermatology; orthopaedics; Eye; and ENT. The short consultation cases will test one or more of the following: history taking, examination, patient management, patient education and counselling in Family Practice;
- (d) An Oral Examination on the Practice Profile and Case Reports; and
- (e) A Viva Voce - candidates who obtain a borderline grade and those who are being considered for distinction grade will be required to appear for a viva voce with the Examination Panel.

GUIDE TO THE EXAMINATION

The syllabus of the M.Med (Family Medicine) covers the following areas of knowledge, clinical skills and their application in Family Medicine:

Holistic medicine

- (a) Clinical skills required of the Family Physician;
- (b) Continuing care, terminal care, acute care and emergency care;
- (c) The individual, family and community in relation to Family Medicine.
- (d) Care of specific groups of patients:
 - the child and adolescent
 - the adult
 - the pregnant patient
 - the elderly

Disease management

- (a) cardiovascular disorders,
- (b) respiratory disorders,
- (c) gastrointestinal disorders,
- (d) urinary tract disorders,
- (e) hematological disorders,
- (f) oncology,
- (g) psychological disorders,
- (h) skin disorders,
- (i) Communicable diseases; travel medicine,
- (j) collagen, bone and joint disorders,
- (k) neurological, eye and ENT disorders, and
- (l) endocrine & metabolic disorders.

Practice management

- (a) medical records,
- (b) notification, certification, dispensing,
- (c) practice administration,
- (d) law and medical ethics, and
- (e) quality assurance.

PREPARATORY COURSES

Modular training courses to be conducted over four to six days once every three months during the two years of hospital posting will be available for candidates preparing for the Examination.

TRAINING FACILITIES, SUPERVISION AND EVALUATION OF FAMILY MEDICINE LEARNING

Training facilities

These will include:

- (1) Hospital departments of medicine; surgery; obstetrics & gynaecology; paediatrics; Accident & Emergency; geriatrics; psychiatry; dermatology; orthopaedics; eye and ENT.
- (2) Government polyclinics
- (3) Accredited family physician clinics

Supervision and evaluation of Family Medicine learning

- (1) Log Book

This will be given to each trainee and each part of the training should be recorded and signed by the tutor or supervisor.

- (2) Trainees' Handbook

This handbook provides general information, details of the training programme and Examination requirements.

Appointment of Clinical Tutors and Teaching Faculty

Clinical Tutors and the Teaching Faculty on the training programme will be appointed by the Committee on Family Medicine Training.

ADVANCED TRAINING PROGRAMME FOR FAMILY MEDICINE**MEMORANDUM OF THE COUNCIL OF
COLLEGE OF GENERAL PRACTITIONERS SINGAPORE**

PREAMBLE

In line with the general structure of postgraduate training and certification in Singapore as being in two phases, namely, training leading to an M.Med degree as the first phase and subsequent training which is called advanced training leading to an exit certification as the second phase, it is proposed that the M.Med (Family Medicine)'s training programme be structured likewise. The College Council had deliberated on this matter and presents its views for the consideration of the School and the Singapore Medical Council.

The Memorandum has been divided into 5 points as follows:

- 1 Position of the College as the assessing body
- 2 Proposal for a Primary Care Specialist Register
- 3 Entry requirement
- 4 Criteria for fellowship by assessment
- 5 Honorary Fellowship

**1. POSITION OF THE COLLEGE AS THE BODY TO ASSESS
AND AWARD THE FELLOWSHIP**

- 1.1 The Council of the College of General Practitioners holds the view that the College is the appropriate body to assess and award the fellowship in Family Medicine.
- 1.2 The College bases its view on the following reasons:
 - i Composition: the College is the academic body that truly represents of the profession practising family medicine
 - ii Credibility: the College had initiated and developed the programme in family medicine training and examination over the last 2 decades
 - iii Continuity: the College has a body of fellows of CGP who were carefully selected from its senior members.
- 1.3 The College foresees that the assessment and awarding of the fellowship will be exercised jointly with the School of Postgraduate Medical Studies of the National University of Singapore and the Ministry of Health.
- 1.4 The College considers the advanced training as essential for the excellence of the discipline.

2. PROPOSED FOR A PRIMARY CARE SPECIALIST REGISTER

- 2.1 The Specialist Register is applicable to the secondary and tertiary care specialists currently and these doctors will comprise about 40% of all practitioners. With the advent of Family Medicine as a discipline, it will become necessary to define the place of the Family Physicians

in relation to their specialist colleagues in the secondary and tertiary care.

2.2 It is proposed that a Primary Care Specialist Register be considered for the Family Medicine Specialty, in distinction from the Secondary Care Specialist Register. The number of Primary Care Specialists will be within the 60% comprising all primary care practitioners. The setting up of such a register will ensure that there is a clear demarcation between practitioners in primary care and those in secondary/tertiary care.

2.3 A doctor who wishes to be designated a specialist will have to decide whether he wants to be a primary care practitioner or a secondary/tertiary care practitioner. This decision is pertinent to doctors who hold a secondary/tertiary degree but in fact are practising primary care.

3. ENTRY REQUIREMENT

3.1 Since doctors in primary care can either have Family Medicine qualifications or secondary/tertiary qualifications, it is proposed that the entry requirements include the latter who are in active family practice. As such the entry requirements may be as follows:

i Category one:

MCGP

MRCGP

FRACGP

or equivalent as recognised by the Advanced Training Committee

ii Category two:

M.Med (Paed), M.Med (Int Med), MRCP

MSc (PH), MSc (OM)

or equivalent as recognised by the Advanced Training Committee

Such an applicant must be assessed and confirmed to be in his training in Family Medicine.

4. CRITERIA FOR FELLOWSHIP BY ASSESSMENT

4.1 Fellowship by assessment is a exit certification by the College and the School, based on a set of criteria of relatively high standard. It will require the applicant to undertake thorough preparation before submitting himself of assessment.

4.2 Essential criteria are defined so that the applicant will know exactly what is expected of him. These are divided into three groups (the practitioner, the practice, the profession) covering various areas of care.

4.3 These ESSENTIAL CRITERIA are listed below.

[A] THE PRACTITIONER

A1 The candidate must be of good character and good standing.

A2 The candidate must be a member of the CGP of not less than 3 years.

A3 The candidate must have been in active family practice for at least 3 years.

- A4** The candidate shall present in writing his/her policy for providing opportunity of care and be able to demonstrate it in practice.
- A5** The doctor is available at specified times for consultations and telephone advice.
- A6** The candidate does a share of home visits and emergency calls in working hours and participates in personally providing out-of-hours cover unless prevented by circumstances such as age, infirmity or other special reasons.
- A7** The doctor must demonstrate the arrangements that allow him/her to know of an emergency call within 15 minutes.
- A8** The doctor is prepared to discuss what steps are taken to ensure that the standard of care patients receive in his/her absence is adequate.
- A9** The doctor shall demonstrate that health promotion is occurring in consultations.
- A10** The doctor shall be able to state the percentage of notes in which the following information is present, and if appropriate, be able to show that the rate of recording is increasing: occupation, smoking and drinking habits, body mass index and blood pressure recorded in the notes of patients aged 16-74 in specified place or highlighted in accordance with practice policy, at least once in five years.

[B] THE PRACTICE

- B1** The doctor shall know the list size and the age/sex distribution of the practice patients (numbers and percentages) and of his/her personal list if the assessment is to be based on this.
- B2** The premises shall provide privacy for patients to undress. When there is no separate examining room, curtains or a screen shall be provided in the doctor's consultation room.
- B3** The doctor shall have available or be able to justify their absence: On visits - stethoscope, auriscopes/ophthalmoscope, peak flow meter, ephygmomanometer, gloves, glycaemic sticks and specimen-collecting equipment. In the surgery - as on visits plus; height and weight scales, Snellen charts, proctoscope, vaginal speculum, ECG, resuscitation equipment and autoclave.
- B4** Continuation cards, hospital letters and pathology reports (in main and branch surgeries) shall be attached in chronological order.
- B5** If the assessment is based on a personal list, 75% of the records shall have displayed all important health events. If the assessment is on a practice list, this figure will be at least 50% and the doctor will show that this figure is increasing.
- B6** Details of preventive health measures such as immunisation and cervical cytology will be recorded in the notes in a specified place in a manner laid down in accordance with practice policy.
- B7** All long-term treatment shall be easily discernible.
- B8** Written procedures exist for office work such as the making of appointments, visit

requests, incoming telephone calls, out-of-hours calls, rotas, repeat prescribing system, communication and training in office procedures.

- B9** The doctor shall have a disease register which includes all those patients suffering from the following conditions: alcohol problems, asthma, dementia, cancer, diabetes, epilepsy, hypertension, mental handicap, physical handicap, psychoses, rheumatoid arthritis and patients needing replacement therapies.
- B10** Information is made available to patients about what to do if problems arise in their use of the practice.
- B11** Leaflets shall be available to patients covering prevention, self-care and health information, and a system exists for the ordering, use and replacement of these items.
- B12** The doctor shall have up-to-date reference books readily to hand and be prepared to discuss their use.
- B13** Written information shall be available to patients covering personnel, surgery items, appointment systems, telephone systems, home visits and arrangement for preventive services.

[C] THE PROFESSION

- C1** Contribution to the profession is an important factor for the development of the profession and the doctor under consideration must fulfill the following requirements:
- C2** Medical activities - this includes hospital training, continuing medical education, participating as representative of the professions in any other medical activities.
- C3** Publication - research and publication are essential contributions to the profession and a minimum requirement is for the publication of an original paper each year for the period of three years.
- C4** Services to society - the doctor must be able to document activities that demonstrates his commitment to society through community services and charity.
- C5** Services to the College - this can be in the form of teaching or training of the younger members of the College and includes chairing of seminars, lectures etc, as well as being the resource person for such college-related activities.

5 HONORARY FELLOWSHIP

- 5.1** It is recognised that fellowship by election will have to cease as fellowship by assessment is being put into place, Honorary Fellowship, however, may continue to be awarded.

Submitted by
DR ALFRED LOH
*President, on behalf of the
Council of College of General Practitioners Singapore*

26 November 1992

THE VOLUNTARY SMC-CME PROGRAMME IN SINGAPORE

- A.** The voluntary SMC-CME Programme in Singapore runs on an annual basis. At the end of each period, participating practitioners who have achieved a *minimum of 25 credit points* would qualify for award of the *SMC-CME Recognition Award Certificate*.
- B. The SMC-CME Requirements**
The credit requirements may be fulfilled in a number of ways. Please refer to SMC-CME Credit Requirements (1993) for details of the SMC-CME Recognition Award.
- C. Eligibility**
Only medical practitioners who are on the current Medical Register are eligible to participate in the Programme and apply for the SMC-CME Recognition Award.
- D. Reporting Procedure**
- (i) All members of Academy of Medicine, Singapore (AM) and College of General Practitioners Singapore (CGPS) are automatically registered for the voluntary SMC-CME programme.
 - (ii) All other medical practitioners who wish to participate in the Voluntary SMC-CME Programme must first register themselves with the College of General Practitioners Singapore (CGPS) by returning the attached Form A together with the relevant registration fees.
 - (iii) The commencement date of the voluntary SMC-CME Programme shall be 1 July of each year.
 - (iv) All medical practitioners who are registered to participate in the voluntary SMC-CME Programme must complete and return the attached Form B to the AM / CGPS on an annual basis.

Form B requires the practitioners to provide full details of their CME activities together with the total number of CME credit points they have achieved from the relevant CME activities.
 - (v) The minimum of 25 CME credit points may be acquired at any time during the 1-year period from the date of commencement of the Programme.
 - (vi) Participants who have achieved the minimum of 25 CME credit points, and who have reported accordingly, would be eligible for award of the CME Recognition Award Certificate.
- E Validity of CME Recognition Award Certificate**
- (i) The validity of the CME Recognition Award Certificate is for a 1-year period from the date of the Certificate.
 - (ii) The CME Recognition Award Certificate would be dated on the first day following the 1-year period provided for the accumulation of the minimum of the 25 credit points (from the date of commencement of participation in the Programme), even if the participants manage to successfully achieve the minimum of 25 credit points in less than 1 year.

For example, if a medical practitioner's participation in the SMC-CME Programme commences on 1 July 1993 and by 30 March 1994, he has successfully achieved the minimum 25 credit points, then his CME Recognition Award Certificate would still be dated 1 July 1994.

THE SMC-CME CREDIT REQUIREMENTS (1993)

Category Type	Activity	Award of Credit Points
IA	Attending lectures including ward rounds.*	<i>Maximum 25 credit points</i> 1 credit point for <i>each</i> accredited lecture, ward round.
IB	Attending scientific meetings, conferences, congresses or seminars either <i>locally</i> or <i>abroad</i> .* (i) 1/2 day but more than 2 hours. (ii) 1 full day. (iii) More than 1 day. (iv) More than 2 days (with proper attendance record for each individual day session). (v) More than 2 days (without any attendance record for each individual day session). (vi) Presentation of papers.	 (i) 2 credit points. (ii) 3 credit points. (iii) 5 credit points. (iv) 2 credit points per 1/2 day or 3 credit points per full day. (v) 6 credit points. (vi) 5 credit points per paper.
II	Publication of original papers in medical journals. (i) Journals listed in the current Index Medicus. (ii) Journals not listed in current Index Medicus.	<i>Maximum 10 credit points.</i> (i) 10 credit points per paper. (ii) 5 credit points per paper.
III	Reading of scientific papers/articles from medical journals in the current list of medical literature or Index Medicus or self-study from audio-visual tapes.	Maximum 5 credit points with 1 credit point per paper /article or audio-visual tape.

*

- (i) **For attendance at all *local meetings*, no return is necessary but PLEASE ENSURE THAT YOU SIGN THE ATTENDANCE RECORD AT THESE MEETINGS.**
- (ii) **For attendance at *overseas meetings*, the practitioner must produce some form of proof (eg. letter from the organiser) to show that he had attended every session of the meeting in order to qualify for points for individual days. Otherwise, he/she would only be allowed to claim the standard 6 credit points for overseas meetings with duration of more than 2 days on production of an Attendance Certificate.**

LIST OF MEMBERS

(as at 31 March 1993)

MEMBERSHIP LIST

HONORARY FELLOWS

DR FABB, WESLEY E
DR HARVARD N MERRINGTON
DATUK (DR) LIM KEE JIN
PROF LIM PIN
DATO (DR) R BALASUNDARAM
DR RAJAKUMAR, M K
DR RICHARD B GEEVES
DR SYED MAHMOOD BIN SYED
HUSSAIN
PROF TOCK PENG CHONG, EDWARD

FELLOWS

CHAN SWEE MONG, PAUL
CHANG MING YU, JAMES
GOH LEE GAN
HANAM, EVELYN
KOH ENG KHENG
LEE SUAN YEW
LEONG VIE CHUNG
LIM KIM LEONG
LIM LEAN HUAT
LOH WEE TIONG, ALFRED
SAMUEL, FREDERICK
SOH CHEOW BENG
VASWANI, MOTI H
WONG HECK SING
WONG KUM HOONG
YEO PENG HOCK, HENRY

DIPLOMATE MEMBERS

- OTHER COUNTRIES -

CHUA CHONG TEE
FOO, C.K.
HO LEONG KIT
SOH FOOK THIN, PHILIP
SOON SIEW PHENG, ROY
TAY THENG HUAN, MICHAEL

- MALAYSIA -

CHAN HENG WAI
CHOOI SOOI LANG
CHUNG SIN FAH
FERNANDEZ, TIBURTIUS
FOO MENG HOW
HEE WAN JANG, HENRY
HEW KIN SUN
YONG VOON FATT
YOONG FOH YAN

- SINGAPORE -

CHAN BENG LEONG
CHAN CHEOW JU
CHIA YUIT KEEN
CHIN KENG HUAT, RICHARD
CHIONG PECK KOON, GABRIEL
CHOK CHING CHAY
CHONG HOI LEONG
CHOO KAY WEE
CHOW YEOW MING
DAMODARAN, AJITH
EE GUAN LIANG, ADRIAN
FOONG CHAN KEONG
GOH KIAT SENG
GOH KING HUA
GOH SIEW TEONG
HENG SWEE KHOON, ANDREW
HIA KWEE YANG
HO GIEN CHIEW
HUAN MENG WAH

KHOO BENG HOCK, MICHAEL
KONG KUM LENG
KURUP, BINA
KWAN PAK MUN
LAU HONG CHOON
LEE KHENG HOCK
LEE KOK LEONG, PHILLIP
LEE, MICHAEL
LEONG WAI HIN, LINDA
LIAO KIAN HUAT
LIM BEE GEOK
LIM BEE HWA, KITTY
LIM CHONG SING
LIM CHUN CHOON
LIM KAH CHOO, CAROL
LIM SHUEH LI, SELINA
LIM SINN LING
LIM, SHYAN
LOO CHOON YONG
LOW KEE HWA
LOW MUN HENG, GERARD
LUI WOEI SEN
LUM CHUN FATT
MAHTANI, SURESH RAMCHAND
MURUGASU, DEIRDRE
NG BAN CHEONG
NG CHEE LIAN, LAWRENCE
NG MAY MEI
OMAR BIN SALEH TALIB
SEET PO CHOO, CYNTHIA
SWAH TECK SIN
TAN CHEK WEE
TAN HENG KWANG
TAN KOK KHENG
TAN KOK YONG
TAN SWEE LIAN, CECILIA
TAN SWEE TECK, MICHAEL
TAY SOI KHENG
VIEGAS, CLAIRE MARIA
WEE SIP LEONG, VICTOR
WEE SOON HENG, CHRISTOPHER
WONG FOOK MENG, WILSON
WONG SIN HEE
WONG SONG UNG
YEO SIAM YAM
YII HEE SENG

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References:

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