

GOLLEGE OF GENERAL PRACTITIONERS SINGAPORE

EIGHTEENTH ANNUAL BEPORT 1988-1989

ANNUAL REPORT 1988-1989

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College of General Practitioners Singapore

ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the EIGHTEENTH ANNUAL GENERAL MEETING OF THE College of General Practitioners Singapore will be held on Sunday 14 May 1989 at 2.00 pm.

AGENDA

- 1. Minutes of the Seventeenth Annual General Meeting held on 10 July 1988.
- 2. Matters arising from the Minutes.
- 3. Annual Report of the Eleventh Council for the year ended 31 March 1989.
- 4. Audited Accounts for the year ended 31 March 1989.
- 5. Election of Honorary Fellows.
- 6. Constitutional Amendment
 - 6.1 Increase in subscription fees

As per article 7 Section 2, Council has approved an increase of \$30 for Ordinary/Diplomate Members/Fellows and \$15 for Associate/Overseas Members. The new subscription rates will be as follows:

Ordinary or Diplomate Member	\$130
Fellow	\$130
Associate Member	\$ 65
Overseas Member	\$ 65

- 6.2 To delete clause [f] of Article V Section 4: Admission to Diplomate Membership.
- 7. Adoption of Memorandum of Understanding

That this house approves the Memorandum of Understanding [Appendix II] between the Academy of Medicine, Singapore and the College of General Practitioners, Singapore for the joint management of the Postgraduate Medical Library.

- 8. Election of Office Bearers for the 12th Council 1989-91.
- 9. Election of Honorary Legal Advisors.
- 10. Election of Auditors.
- 11. Any other business.

DR SOH CHEOW BENG

Honorary Secretary for Eleventh Council College of General Practitioners Singapore

ELEVENTH COUNCIL 1987 — 1989

President

: Dr Lee Suan Yew

Vice-President

: Dr Koh Eng Kheng

Censor-in-Chief

: Dr Lim Kim Leong

Honorary Secretary

: Dr Soh Cheow Beng

Honorary Treasurer

: Dr Alfred W T Loh

Members

: Dr Chan Cheow Ju

Dr Paul Chan Swee Mong Dr Cheong Pak Yean

Dr Henry P H Yeo Dr Yeo Siam Yam [resigned on 30.6.88] Dr Leong Vie Chung [co-opted on 3.7.88]

Honorary Editor

: Dr Goh Lee Gan

BOARD OF CENSORS

Censor-in-Chief

: Dr Lim Kim Leong

Members

: Dr James Chang Ming Yu

Dr Goh Lee Gan

SECRETARIAT

Administrative Secretary

: Sonia Fam Chiew Mei

Chief Clerk

: Rose Hoon Sook Lan

Clerks

Sandy Ler Siew Chye

Helena Wong Foong Ling

AUDITORS

M/S V P Kumaran & Co.

HONORARY LEGAL ADVISORS

Mr Lim Chor Pee Mr Amarjit Singh Dr Thio Su Mien

MINUTES OF THE SEVENTEENTH ANNUAL GENERAL MEETING

Minutes of the Seventeenth Annual General Meeting of the College of General Practitioners Singapore held at the College Lecture Theatrette, College of Medicine Building, 16 College Road, Singapore 0316 on Sunday 10 July 1988 at 2.00 pm.

The following members were present:

Dr Ng Chiau Gian Dr Chan Cheow Ju Dr Paul S M Chan Dr Ng Eng Lim Dr Chang Ming Yu Dr Richard Ng Mong Hoo Dr Cheong Pak Yean Dr Prabakaran s/o Govindan Dr Choo Teck Hong Dr Parry Quah Dr Chow Yeow Ming Dr Sudha Ranganathan Dr Chua Teo Ngee Dr Omar bin Saleh Talib Dr Ajith Damodaran Dr Soh Cheow Beng Dr Fong Khee Leng Dr Charan Singh Dr Foong Chan Keong Dr V Supramaniam Dr Goh Lee Gan Dr Jerry Tan Dr Evelyn Hanam Dr Tan Boon Bee Dr Huan Meng Wah Dr Reginald T S Tong Dr Koh Eng Kheng Dr Antoinette Wong Dr Irene Kwee Dr Wong Heck Sing Dr Lai Lung Ying Dr Patricia Wong Dr Lee Suan Yew Dr Wong Sin Hee Dr Leong Vie Chung Dr Jason Yap Soo Kor Dr Henry P H Yeo Dr Lim Choe Lan Dr Yeo Siam Yam Dr Lim Kim Leong Dr Yeoh Gueh Kwang Dr Alfred W T Loh Dr Moti Vaswani Dr Mao Fong Hao Dr Mukundan Nair

In attendance: Sonia Fam

There being no quorum, the meeting was adjourned for 15 minutes and re-convened as provided by the Constitution.

1. OPENING REMARKS

The President, Dr Lee Suan Yew, called the meeting to order at 3.00 pm. He welcomed all the members who were present.

2. MINUTES OF THE 16TH ANNUAL GENERAL MEETING HELD ON 2 AUGUST 1987

The following amendments were made:

Page 4 item 7, to substitute "accepted" for "welcomed"

Page 4 item 8, to substitute "nominated" for "proposed"

Dr Wong Heck Sing proposed that the minutes together with the amendments be adopted. Dr James Chang Ming Yu seconded.

3. MATTERS ARISING

3.1 Membership drive

Five hundred recruitment drive brochures have been mailed to non-members whose names were obtained from the Government gazette. The response was not encouraging, with only eighteen new members being recruited which was below the targetted number of 50.

3.2 Membership Fees

As there was no quorum, the proposed resolution of Council that membership subscription be raised had to be postponed till the next AGM. Nevertheless, the President felt that the house should proceed to discuss the issue.

He reminded members that in 1987, Council had given thought to raising subscription but decided to shelve it for a year. However, since the College has moved to larger premises, running costs have increased. Two options were proposed to meet this problem. One was to raise either the subscription fees or course fees. Dr Loh made reference to page 24 of the 1987-1988 Annual Report and felt that raising fees on subscription would enable the Council to avoid having to raise fees for future CME courses.

To a question raised by Dr Wong Heck Sing as to whether the resolution to increase membership fees was proposed by the Council or the Finance Committee, the President replied that it was both. He further stressed that the recurrent expenditure must be met by current revenue.

Dr Wong proposed that the membership fees be raised for all categories of members except overseas members as the latter do not participate in the College activities. He also proposed that Article 7 Section 2 be amended to allow Council to make decisions. The House accepted both proposals.

Members' views were sought. From the show of hands, more were in favour of raising the subscription fees: 11 preferred to raise course fees and keep the subscription low while 22 opted for an increase in subscription and modulating CME course fees.

The Honorary Treasurer pointed out that as the Singapore Medical Council will be implementing voluntary CME, it would be to our members' interest to keep the course fees low.

The President assured members that fees would have to be raised, not for monetary purposes but as far as possible, to keep our reserves for the use of the College.

4. ANNUAL REPORT 1987-1988

- 4.1 Council had accepted the resignation of Dr Yeo Siam Yam with effect from 30.6.88, Dr Leong Vie Chung was nominated Council Member as from 3.7.88.
- 4.2 Dr James Chang pointed out that Dr Frederick Samuel's name had been omitted in the report of the Finance Committee.
- 4.3 Dr Lee Suan Yew reported on the Postgraduate Medical Library which is jointly run by the College and the Academy of Medicine. Through its efforts, the Library Committee has been successful in fund raising. Of the promised donation of \$1.6 million, \$1.3 million have been received. The Library provides an on-line communication link with Medline and a CD-ROM for literature searching.

There was a brisk debate with regard to extending the opening hours of the library. To do so would involve a need for more staff. Dr James Chang Ming Yu cautioned that lengthening the opening hours may not result in more doctors using the library, as was the case with the Reuben Meyer Library. The library committee will look into their request.

At this juncture, members were told that the Reuben Meyer Library will remain as a loan library and members taking the MCGP examination would benefit from it. The objective was to improve on the stock of Family Medicine books and to upgrade the library into one of the best Family Medicine collections in Singapore. An anonymous donation of \$2,000 had been received. It was hoped that more will come forward to donate.

5. REPORT OF STANDING COMMITTEES

5.1 Board of Censors

There were 10 applications for the 1988 MCGP examination but one withdrew due to family commitments. The Censor-in-chief, Dr Lim Kim Leong reported that the Censors Board together with the Council have agreed on the 2-year Vocational Training Programme for Family Physicians being recognised as fulfilling one of the requirements for the examination. To Dr Jason Yap's question on whether doctors could select to register only for the sessions relevant to them, Dr Lim explained that for administrative purposes, it was best to charge by the module. Dr Huan Meng Wah enquired over the low percentage of candidates sitting for the MCGP when 150 doctors have been attending the CME sessions. Dr Lim replied that we should note the number who took the exams because it has increased over the years. Currently, those who will be sitting for the exams are all practising GPs and one is from the Primary Health Care. The standard set is also high.

On 2 June 1988, the first batch of trainees have started on the Vocational Training Programme. A Steering Committee was formed to look into this 2-year programme. This committee comprises 2 representatives from the Ministry of Health, 2 from the College of General Practitioners and 2 from the Department of Community, Occupational & Family Medicine, the National University of Singapore.

Dr Lee Suan Yew stressed that for the first time, the College is having a proper training scheme. If this proves to be successful, there are plans for an annual intake of trainees. At this point, Dr Lee thanked the past Censors-in-Chief, namely Dr James Chang and Dr Evelyn Hanam for their good work. He also paid tribute to Dr Wong Heck Sing. Through his foresight, the Ministry of Health has begun to realize the importance of the MCGP examination.

5.2 Continuing Medical Education

The Singapore Medical Council had suggested that a more structured programme for doctors in Singapore be developed. Details are being worked out by various medical bodies represented on the SMC CME coordinating committee. Announcements are expected to be made by the Singapore Medical Council soon.

Dr Wong Heck Sing proposed that the CME sessions focus more on general practice work. He felt that there was no necessity for detailed specialist knowledge. Dr Lee Suan Yew replied that the Committee has been told to tailor it according to the needs of general practitioners. Dr James Chang said that it was important to select the best speakers. Dr Huan Meng Wah requested for more O & G courses.

5.3 Undergraduate Teaching

Dr Goh Lee Gan informed the House that with the academic representation of Family Medicine in the University, the subject is now better recognised. He thanked past and present generations of clinical tutors and council members for their contributions.

5.4 Research

Dr Paul Chan reminded members of the One-Day National Morbidity Survey on 12 July. To Dr Leong Vie Chung's question as to why it was to be conducted on a Tuesday, Dr Chan explained that it was a compromise between a very heavy and therefore atypical Monday and a quiet Wednesday.

On the research on diabetic control, Dr Wong Heck Sing asked if one could really arrive at a conclusion on data collected over a three month survey. Dr Chan explained that the study is on diabetic control of patients who have been receiving medication regularly from their general practitioners for a period of at least three months.

Dr Lee Suan Yew said that we were fortunate to have COFM because more research on general practice could be studied and published and this would enhance the image of the College at international conferences.

5.5 Publications

The October/December issue of the Singapore Family Physician will carry the proceedings of the College's first Scientific Conference. The Publications Chairman thanked members for their contributions towards the publication.

5.6 Practice Management

Various forms have been developed such as the full medical check-up forms which are currently being sold at \$10 for 100 sheets. Also available are the Metabolic and Diabetic Flow Charts and the Child Development Charts, at no charge, from Bohringer Manheim and Milupa respectively.

6. AUDITED ACCOUNTS AS AT 31 MARCH 1988

- 6.1 The Honorary Treasurer stressed that the mainstay of income for the College came from the CME courses. Dr Wong Heck Sing asked if interests from the reserves could be set aside for development purposes. Dr Lee replied that the interests will be used to run the College.
- 6.2 Dr Lee appealed to members for their support for the College's first Annual Scientific Conference. If proved successful, it would be another source of income.
- 6.3 Dr Moti Vaswani sought clarification on the increase in items of expenditure in the Financial Report. On the subject of refreshments, Dr Loh explained that this was money spent on tea and cakes for the teaching seminars.

- 6.4 Dr Wong Heck Sing informed members that in the past, it had been the practice of council members to use their personal money on entertainment. He proposed that a budget be decided upon for entertainment. Dr Loh suggested a sum of \$2,000 on a trial basis. All agreed. This was proposed by Dr Ng Eng Lim and seconded by Dr Richard Ng.
- 6.5 Dr Lee Suan Yew congratulated the Honorary Treasurer for his good work.

7. ELECTION OF FELLOW

7.1 Dr Paul S M Chan was proposed Fellow of the College. This was unanimously accepted by the house. Dr Chan's nomination was proposed and accepted by the Censors Board, the Fellowship Committee and the College Council before it was tabled at the AGM.

8. ANY OTHER BUSINESS

8.1 Victor Louis Fernandez Fellowship Fund

It now stood at \$19,000. Dr Wong Heck Sing wanted to know what Council intended to do with the money. Dr Lee replied that six trainees on the Vocational Training programme have been awarded the Victor Louis Fernandez Fellowship Fund grant.

Dr Lee thanked the House for their participation at the meeting. He also thanked the Council for their hard work and sacrifice in the past year and the Secretariat for their administrative support.

9. VOTE OF THANKS

Dr James Chang Ming Yu proposed a vote of thanks to the Chair.

The meeting ended at 5.45 pm.

DR SOH CHEOW BENG

Honorary Secretary for Eleventh Council College of General Practitioners Singapore

REPORT OF THE ELEVENTH COUNCIL FOR THE PERIOD 1 April 1988 to 31 March 1989

1. ELEVENTH COUNCIL

The Eleventh Council met regularly at monthly intervals. A total of 11 Council Meetings was convened. The following is the composition of the Council, as at 31 March 1989.

Dr Lee Suan Yew

President Vice-President

: Dr Koh Eng Kheng Censor-in-Chief

: Dr Lim Kim Leong Honorary Secretary : Dr Soh Cheow Beng

Honorary

Treasurer Council Members : Dr Alfred W T Loh : Dr Chan Cheow Ju Dr Paul S M Chan

Dr Cheong Pak Yean Dr Henry P H Yeo

Dr Yeo Siam Yam [resigned 30.6.88] Dr Leong Vie Chung [co-opted 3.7.88]

Honorary Editor

Dr Goh Lee Gan

2. REPORT ON STANDING COMMTTEES

The Council consists of six Standing Committees to oversee the various activities of the College.

CONTINUING MEDICAL EDUCATION

Chairman

Dr Soh Cheow Beng Dr Henry P H Yeo

Secretary Ex-Officio

Dr Koh Eng Kheng Dr Chang Ming Yu James

Members Dr Cheong Pak Yean Dr Omar bin Saleh Talib

Dr Hia Kwee Yang Dr Alfred W T Loh

Librarian [books]

Dr Ho Gien Chiew [resigned 11.9.88] Dr Chan Cheow Ju [appointed 11.9.88]

Librarian [tapes & video cassettes] Dr Richard Ng Mong Hoo

Undergraduate Teaching Committee

Chairman Co-Chairman Dr Goh Lee GanDr Moti H VaswaniDr Chan Cheow Ju

Secretary Ex-Officio Members

Dr Lee Suan Yew
Dr Fong Ngan Phoon

Dr Patrick Kee Dr Lim Lean Huat Dr Wong Wee Nam

Public Publications Committee

Chairman

: Dr Goh Lee Gan

Secretary Ex-Officio Dr Chan Cheow Ju
Dr Koh Eng Kheng

Members : Dr Patrick Kee

Dr Leong Vie Chung Dr Wong Wee Nam

Research Committee

Chairman

: Dr Paul S M Chan

Secretary Ex-Officio Dr Fong Ngan Phoon
Dr Koh Eng Kheng

Members : Dr James Chang Ming Yu
Dr Chong Tong Mun

Dr Shanta Emmanuel Dr Goh Lee Gan

Practice Management Committee

Chairman Secretary Dr Henry P H Yeo
Dr Cheong Pak Yean

Ex-Officio : Dr Lee Suan Yew Members : Dr Goh Lee Gan

Dr Kwan Kah Yee Dr Alfred W T Loh

Finance Committee

Chairman

: Dr Alfred W T Loh : Dr Paul S M Chan

Secretary Ex-Officio Members

Dr Lee Suan Yew Dr Wong Heck Sing

Dr Leong Vie Chung Dr Frederick Samuel

3. FIRST ANNUAL SCIENTIFIC CONFERENCE/MEDITECH EXHIBITION

The College's First Annual Scientific Conference was held on 12 and 13 November 1988 at our premises. The theme was "New Perspectives in General Practice". The Conference drew a total of 160 participants.

The Conference was opened by the Deputy Director of Medical Services [Hospitals], Dr Chew Chin Hin

The Eleventh Sreenivasan's Oration was delivered by Associate Professor Lee Hin Peng, Head, Department of Community, Occupational & Family Medicine, National University of Singapore. He spoke on "Health for All by the Year 2000: A Singaporean's Perspective".

Concurrently, an Exhibition was held. It attracted 21 pharmaceutical and equipment companies.

The College would like to place on record its thanks to the Chairman, Dr Cheong Pak Yean and members of his Organising Committee for successfully organising the Conference and Exhibition.

4. CONVOCATION AND ANNUAL DINNER

The Convocation & Dinner were held on 13 November 1988 at the Pavilion Inter-Continental Hotel. Our Guest-of-Honour was Dr Adrian Tan Cheng Bock, Member of Parliament for Ayer Rajah.

5. COUNCIL ACTIVITIES

5.1 Vocational Training in Family Medicine

A 6-member tripartite Steering Committee comprising 2 representatives from the Ministry of Health, the Department of Community, Occupational & Family Medicine, the National University of Singapore and the College has been formed to oversee the development and running of a vocational training programme in Family Medicine. The Ministry of Health has enlisted 11 of its medical officers in this programme.

5.2 Tenancy Agreement

A tenancy agreement was formalised between the Permanent Secretary [Health]/Director of Medical Services and our President, Dr Lee Suan Yew, on 3 October 1988. The tenancy is for a period of ten years from 16 March 1987 at a yearly rental fee of \$12.00.

5.3 Visit of Delegates from the Royal College of General Practitioners [UK]

The President of the Royal College of GP [UK], Prof VWMD Drury and three other Council members, namely Prof D J Pereira Gray, Chairman of the Council, Dr WMcN Styles, Honorary Secretary and Dr C Waine, Chairman of Communications Division were in Singapore from 30 August to 1 September 1988. They paid a visit to our College on 31 August 1988 and spoke to our members on the following topics:

"Recent Changes in the Undergraduate Curriculum" — by Prof VWMD Drury

"Continuing Education with particular reference to Performance Review"

- by Prof D J Pereira Gray

"Vocational Training" - by Dr WMcN Styles

"Standards of Care" - by Dr C Waine



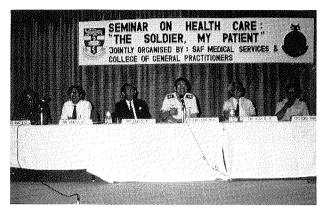
Left to Right: Dr Lee Suan Yew, Dr C Waine, Dr WMcN Styles, Prof VWMD Drury, Dr Lim Hai Chiew and Prof D.J. Pereira Gray.



Delegates form RCGP (UK) being given a conducted tour of the Toa Payoh Polyclinic by Dr Chen Ai Ju, DDMS (Primary Health Development) and Dr Lim Hai Chiew Head of the Polyclinics.

5.4 Joint Meeting between the Singapore Armed Forces and the College of General Practitioners Singapore

The first joint meeting between the SAF Chief Medical Officer LTC [Dr] Lim Meng Kin and his officers and the College was held on 21 September 1988 at the College's Conference room. A training faculty committee to plan and implement a training programme in primary health care for National Service doctors was formed. This culminated in a Seminar on "The Soldier, My Patient" which was held on 5 March 1989.



The Panel of Speakers from the SAF and the College.



Dr Lee Suan Yew presenting a College plaque to the SAF Chief Medical Officer LTC (Dr) Lim Meng Kim. The SAF also presented a plaque to the College.

5.5 Dr Wesley Fabb's Visit as HMDP Expert

Dr Wesley Fabb, Director of the Australian National Family Medicine Programme was invited to Singapore as MoH's visiting expert under the Health Manpower Development Programme (HMDP) from 30 October to 6 November 1988. During his visit he met members of the Steering Committee on Family Medicine Training, the Censors Board, the CME Committee and the Undergraduate Clinical Tutors. He was also the external examiner for our 1988 MCGP Diplomate Examination.



Dr Wesley Fabb meeting with Undergraduate Clinical Tutors at the College lecture theatrette.

5.6 Emergency Calls

On 24 January 1989, the Singapore Medical Council wrote to the President of the College of General Practitioners Singapore, Dr Lee Suan Yew, requesting Council's views on "Emergency Calls". A meeting was called, a discussion paper drafted and council met on 1 February to discuss the issue. After a lengthy discussion and exchange of views, a report was drawn up and submitted to the Singapore Medical Council. [Appendix I]

5.7 Visit by President of Royal Australian College of General Practitioners

We were honoured to receive the President of the Royal Australian College of General Practitioners, Dr Geoffrey Gates and his wife, who visited us on 27 March 1989. They paid a visit to the College and were invited to dinner by the College Council. In the discussion, we realized that the issues and aspirations of our College were similar, if not identical to that of the Australian college.



Dr Geoffrey Gates signing our College Guest book. (L to R): Dr Goh Lee Gan, Dr Chan Cheow Ju, Dr Soh Cheow Beng, Dr Lee Suan Yew and Mrs Gates.



The President of the College of General Practitioners Singapore having a discussion with Dr G. Gates, the President of the Royal Australian College of General Practitioners.

5.8 Visit by delegates of WONCA/IDRC Research Workshop

The Wonca/IDRC Research Workshop, organised by the Canadian College of Family Physicians was held in Singapore from 26 February to 3 March 1989. A total of 14 countries were represented at this workshop. Our country's representative was Dr Goh Lee Gan. Despite their heavy schedule, the delegates accepted our invitation to visit the College. They were met by the President and Council members and they were taken on a tour to the College premises after a discussion on the 1992 Wonca World Conference.

5.9 College Representation on Committees

5.9.1 Specialist Register Committee

Dr Lim Kim Leong

5.9.2 SMC CME Committee

Dr Soh Cheow Beng

5.9.3 SMA CME Committee

Dr Soh Cheow Beng

5.9.4 Postgraduate Medical Library Committee

Dr Lee Suan Yew

Dr Koh Eng Kheng

Dr Alfred W T Loh

Dr Goh Lee Gan

5.9.5 Family Medicine Teaching Programme

Dr Lee Suan Yew

Dr Koh Eng Kheng [alternate representative]

Dr Lim Kim Leong

Dr Alfred W T Loh [alternate representative]

5.9.6 SAF Training Faculty Committee

Dr Alfred W T Loh

Dr Goh Lee Gan

Dr Cheong Pak Yean

5.9.7 Joint Council on Hospital Standards of Singapore [JCHSS]

Dr Alfred W T Loh

5.9.8 Singapore Cancer Society Hospice Care Group

Dr Leong Vie Chung

6. THE POSTGRADUATE MEDICAL LIBRARY

The Postgraduate Medical Library is jointly managed by the Academy of Medicine, Singapore and the College of General Practitioners Singapore. A Memorandum of Understanding has been drafted [Appendix II] and is to be presented at the forthcoming Annual General Meeting for approval.

7. MEMBERSHIP

7.1 The College membership stands at 542 as at 31 March 1989. The categories of membership are as follows:

Honorar	y Fellows	8
Fellows		14
Diploma		57
Ordinary	members	368
	emembers	94
Overseas	members	9

7.2 New Fellow

At the Seventeenth Annual General Meeting held on 10 July 1988, Dr Paul Chan Swee Mong was elected Fellow.

8. BOARD OF CENSORS

The report of the Board of Censors is found on pages 23 to 25.

9. ACTIVITIES OF STANDING COMMITTEES

Reports are found on Pages 26 to 42.

10. VICTOR LOUIS FERNANDEZ FELLOWSHIP FUND

The Victor Louis Fernandez Fellowship Fund now stands at \$17,072 as at 31 March 1989.

DR SOH CHEOW BENG

Honorary Secretary for Eleventh Council College of General Practitioners Singapore

NOTES

REPORT ON EMERGENCY CALLS

CONFIDENTIAL



SINGAPORE MEDICAL COUNCIL

College of Medicine Building, 16 College Road, Singapore 0316. Telephone No: 2237777 Telex No: RS 34360 MOH HQ Fax: 2241677

MH (Cf) 68:08/3

DID. 3209068

Our Ref: Your Ref:

24 Jan 89

Dr Lee Suan Yew President College of Medicine Building 16 College Road Singapore 0316

Dear Dr Lee

PARRICENCY CALLS

In view of the recent spurt of articles in the press on the responsibility of doctors regarding emergency calls, the Council would appreciate very much if we could have your views on this issue.

Yours sincerely

MISS A M QUAH for REGISTRAR MEDICAL COUNCIL SINGAPORE

D9/kf

REPORT SUBMITTED TO THE SINGAPORE MEDICAL COUNCIL BY THE COLLEGE COUNCIL

EMERGENCY CALLS

PREAMBLE

The Council of the College of General Practitioners, Singapore recognises that there is no perfect system in meeting the need for emergency housecalls. How best this need could be met however, should be systematically reviewed.

The request for an emergency housecall is usually done in a mood of anxiety where there is perceived an element of urgency and danger to life if it is not attended to promptly. Any perceived reluctance or brushing off of the request by the doctor will be seen as being uncaring and this is the cause of the unhappiness in the housecall issue. Understanding and patience on the part of the doctor helps the patient cope with the situation.

A systems approach is taken in this paper to attempt a qualitative analysis of the problems associated with perceived emergency housecalls. On the basis of this analysis, several recommendations are made for action in the short and medium terms.

OBSERVATIONS ON PERCEIVED EMERGENCY CALLS

(1) Size of the problem

Newspaper complaints may represent the vocal minority or may indeed be symptomatic of a big problem. It is possible that the majority of patients who request for perceived emergency calls have their problems dealt with satisfactorily. These do not normally write to the press to thank their doctors. Thus, there is a case for a study on the size of the problem of unmet need for emergency calls through a systematic sampling survey.

(2) Manpower considerations

Presently, the problem of handling emergency calls is borne by general practitioners.

- (a) It is noted that doctors in polyclinics do not look after patients out-of-office hours. Considering that a quarter of the outpatient care is provided by the Government polyclinic, the unmet need, in absolute numbers may be big.
- (b) Many private specialists provide primary care yet do not provide after-hours service. These add to the number of patients with unmet needs.

(3) Doctor-patient-committment

There is no registered list of patients in Singapore unlike in UK. Patients are free to see as many doctors as they like. Whilst this increases the choice of the doctor considerably, it also erodes the doctor-patient commitment. Patients may indeed view their doctors' services to be one of convenience rather than a relationship of mutual trust and confidence to be nurtured.

(4) Patient-load

The absence of a registered list means that the average doctor in Singapore has a large overlapping list of potential housecall patients. Unlike the UK list of 1800 to 2500 patients in a practice for a single handed GP in Singapore a single handed GP can have a "list" of 10000 patients. It is patently impossible for the single handed GP to attend to every call.

(5) Long hours

The Singapore practice is also characterised by the long hours the clinic is open. For the single handed GP, the remaining time for rest, recreation and relating to the family and friends is therefore limited. The provision of a out-of-hours care further reduces this available time. This difficulty may not be appreciated by the public and colleagues in the profession who are not single handed GPs. This however, is not to say that after office hours care should be ignored: the moral responsibility of ensuring that their patients have a defined channel for care remains; the use of a deputising mechanism is one option.

(6) Real or Perceived Emergencies during office hours

The demand for the doctor to leave his clinic and attend to a real or perceived emergency during office hours can be difficult to satisfy. The doctor should be given the freedom to balance the need of the patients waiting to see him and that outside the clinic. Many doctors have dealt with the problem by giving the patient the following options: (a) bring the patient to the clinic and be seen without delay; or (b) see another doctor nearby, or (c) go to the hospital.

(7) Part of a system

The housecall, the emergency unit in hospital and the ambulance service should be regarded as components of one system. Viewed this way, the exercise is how each component could contribute effectively to the whole system of providing the needed care efficiently, effectively and economically.

RECOMMENDATIONS

The short term

(1) All health care providers of primary care are morally responsible for providing out-of-hours care for their patients, either directly or through some privately arranged deputising mechanism until such time that a deputising service can be set up.

In the private sector, this should apply to (a) general practitioners and (b) to private specialists who provide primary care. It is to be emphasised that private specialists who provide primary care should undertake to provide out-of-hours care for their patients. Those private specialists who see only referred cases will depend on the referral general practitioner to provide the out-of-hours care.

In the government sector, the provision of out-of-hours care for patients seen in the polyclinics, which is uncatered for at the moment, should be studied.

(2) The concept of going straight to the accident & emergency unit in the case of difficult emergencies like severe injury, severe heart attacks and circulatory collapse should be widely disseminated since these problems cannot be dealt with satisfactorily in the outpatient context.

The health education pamphlet by the Training & Health Education Department of the Ministry of Health on how to recognise emergencies is a step in the right direction. Not only will the ability on the part of the patient to recognise emergencies help him in the effective use of the accident and emergency unit effectively, it will help him in deciding when to call the general practitioner.

Understandably, the lay person may not be able to distinguish between what is and what is not an emergency in some instances. The doctor should show understanding and patience.

(3) The public perception of the doctor's inalienable duty to make a house-call on request should be examined and a Ministry's stand made.

It has to be noted that the doctor practising alone in the midst of a busy clinic has an equal duty to those patients awaiting his attention. This is a very real problem, and he will have to exercise his judgement as to where he is more urgently needed. The patient has to be clear on this concept.

The practical issue of a patient totally unknown to the doctor, especially in the middle of the night and to a strange address should also be examined. Considerations of personal security must be taken into account. Sufficient unpleasant incidents have happened in the past to make doctors take these considerations seriously. This issue reinforces the concept of the need for a family doctor.

- (4) A study should be made of the size of the problem of unmet need for emergency housecalls. This could perhaps be made by the Ministry of Health. The College, through its Research Committee will be pleased to collaborate if it can be of help. Such information will be useful to the public and the Government in the sort of actions that should be taken.
- (5) A good ambulance service is already available in the government sector. That in the private sector could be improved to support the private hospitals.

The medium term

- (1) The need for a deputising service, the feasibility and concepts related to its provision should be studied. The British model provides some idea of how it could be organised and run. Perhaps a task force could be set up to study the subject.
- (2) The Japanese model of out-of-hours and holiday provision of emergency primary care is another alternative to consider, either for patients in the government sector or for all patients. This could be studied by the same task force for the idea of a deputising service.

Submitted by

Dr Lee Suan Yew

President, College of General Practitioners, Singapore on behalf of the Council of the College of General Practitioners, Singapore

MEMORANDUM OF UNDERSTANDING FOR THE POSTGRADUATE MEDICAL LIBRARY

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made the day of 1989 Between the Academy of Medicine, Singapore a company having its registered office at College of Medicine Building, 16 College Road, #01-01, Singapore 0316 (hereinafter called "the Academy") of the one part And the College of General Practitioners, Singapore a society having its registered office at College of Medicine Building, 16 College Road, #01-02, Singapore 0316 (hereinafter called "the College") of the other part.

WHEREAS: -

- (1) The Academy has entered into an agreement with the Government of the Republic of Singapore dated the day of 1989 (hereinafter called "the Agreement") for the tenancy *inter alia* of the First Floor Mezzanine Level of the College of Medicine Building, 16 College Road, Singapore 0316 (hereinafter called "the premises").
- (2) The Academy has been allowed by the Government of the Republic of Singapore to utilise the premises to run a library with the College.
- (3) The Academy and the College are desirous of entering into this Memorandum of Understanding for the purpose of laying down certain guidelines in respect of the premises and with respect to all matters pertaining to the running and the maintaining of a library generally (hereinafter collectively called "the library project").

The parties hereby agree to the following guidelines which shall be adhered to as closely as possible:-

1. The Committee

- 1.1 A library management committee (hereinafter called "the Committee") shall be responsible for seeing to all matters relating to the library project and in dealing with matters in respect of the premises.
- 1.2 The Committee shall report to the respective councils of the Academy and the College.

2. The Composition of the Committee

- 2.1 The Committee shall comprise of the following:-
 - (a) 4 members (of whatever category) from the Academy; one of whom shall be the current Master of the Academy and the remaining three shall be appointed by the Council of the Academy;
 - (b) 4 members (of whatever category) from the College; one of whom shall be the current President of the College and the remaining three shall be appointed by the Council of the College;
 - (c) one representative from the Permanent Secretary of Health's office and appointed by the said office;
 - (d) one representative from the Vice Chancellor of the National University of Singapore's office and appointed by the said office; and
 - (e) three other persons whom, except in the case of the first Committee, shall be appointed by the outgoing Committee.
- 2.2 The post of Chairman of the Committee shall be alternated between the Master of the Academy and the President of the College who shall each hold the post for alternative periods of one year.

3. Term

- 3.1 The term of each Committee member shall be for a period of 2 years. Retiring Committee members may be reappointed.
- 3.2 Any vacancies occurring in the Committee through death resignation or any other cause of a member shall be filled by the reappointment by the relevant appointor (where applicable) and in the case of a vacancy with respect to the person(s) mentioned in Clause 2.1 (e), the remaining members of the Committee shall be entitled to make the appointment(s) by a majority of votes. Any new member shall retain office (including where applicable, the post of Chairman) so long only as the vacating member would have retained the same if no vacancy had occurred.

4. Honorary Secretary and Honorary Treasurer

There shall be an Honorary Secretary and an Honorary Treasurer both of whom shall be Committee members appointed by the majority of the Committee members one of whom shall be from the Academy (other than the Master) and the other from the College (other than the President) and the posts shall be alternated between persons from the Academy and the College. The term of the Honorary Secretary and Honorary Treasurer shall each be for 1 year. The duties of the Honorary Secretary shall include the taking and keeping of minutes of meetings and records of the Committee and the duties of the Honorary Treasurer shall include the keeping of such books of account as the Committee may from time to time direct.

5. Meetings

- 5.1 The Honorary Secretary shall call for meetings of the Committee at least quarterly.
- 5.2 The Chairman or [2] Committee members may call for a meeting by giving not less than [7] days' notice. Emergency meetings may be called by the Chairman or [2] Committee members at short notice.
- 5.3 No business shall be transacted at any meeting unless a quorum of not less than 50% of the Committee members are present.
- 5.4 If the Chairman is not present at the meeting, the members present shall choose one of their number to be the Chairman of such meeting.
- Questions arising at any meeting and decisions to be made shall be determined by a majority of votes. Each member shall have one vote. In the case of an equality of votes, the Chairman of the meeting shall be entitled to a second or casting vote.

6. Expulsion

Any member of the Committee whose conduct is felt by the majority of the Committee members, to be such as to render him unfit to be a Committee member may be expelled from the Committee by the other Committee members subject to the approval of the respective Councils of the Academy and the College.

7. Sub-Committees

- 7.1 The Committee may from time to time appoint ad hoc and/or sub-committees.
- 7.2 [Two] Committee members shall sit on each of the said sub-committees.
- 7.3 The said sub-committees shall report to the Committee and members of the said sub-committees shall have no voting rights.

8. Accounting

There shall be maintained proper records of account which shall be available for inspection by any Committee member and/or any member from the respective councils of the Academy and the College at any time and a full Statement of Account shall be presented to the Committee and the respective councils of the Academy and College as at the end of each 12 calendar months.

9. Income and Expenditure

- Gifts and donations of any property (whether movable or immovable) made for the purpose of and/or to be utilised by the library project shall be handed over by the Academy and/or the College (as the case may be), as soon as possible, after receipt, to the Committee. The [Honorary Treasurer] will be responsible for making a receipt out in favour of the relevant party.
- 9.2 An account shall be kept showing the monies and assets handed over by the Academy and the Council respectively. Any expenditure by the Committee for that financial year for the library project shall be spent (as far as is practicable) out of the respective contributions handed over by the 2 parties in the same proportion as their respective contributions bear to the aggregate of the contributions for that financial year.

- 9.3 (A) bank account(s) shall be opened with any reputable bank and/or finance company. The signatories for the bank accounts and for the purposes of drawing cheques shall be any 2 of the following:
 - (1) The Honorary Secretary;
 - (2) The Honorary Treasurer;
 - (3) The Master; and
 - (4) The President.

PROVIDED always that one signatory must be from the Academy and the other from the College.

10. Investment

The monies not immediately required for the purposes of the library project may be invested in any investments permitted by law.

11. Annual Report

An annual report shall be presented to the Committee as at the end of each 12 calendar months.

12. Dissolution

If:-

- (i) the Agreement is determined;
- (ii) the Government of the Republic of Singapore no longer allows the library to be run by the Academy and the College; or
- (iii) it is decided at the respective meetings of the Academy and the College (whether at a general meeting, annual general meeting or extraordinary general meeting) that the library project should be terminated;

all assets belonging to and allocated for the library project shall be given to such body (whether incorporated or not) which is deemed fit by the Committee to take over the library project.

13. Amendments

These guidelines may be amended and/or varied from time to time by the Committee in a meeting by a majority of votes.

IN WITNESS whereof the parties have hereunto set their hands the day and year first above written.

SIGNED by the Master, Academy of Medicine for and on behalf of the Academy of Medicine, Singapore))	DR TAN NGOH CHUAN MASTER, ACADEMY OF MEDICINE
in the presence of —		
Name & Signature	:	
Designation	:	
SIGNED by the President of the College of the General Practitioners for and on behalf of the College of General Practitioners, Singapore))))	PRESIDENT, COLLEGE OF GENERAL PRACTITIONERS
in the presence of —		
Name & Signature	:	
Designation	:	

REPORT OF THE BOARD OF CENSORS 1 April 1988 to 31 March 1989

Censor-in-Chief Board Members Dr Lim Kim Leong Dr Chang Ming Yu James

Dr Goh Lee Gan

Drs Henry Yeo and Alfred Loh have been

assisting the Censors Board in the preparation of the Examination

1. MEMBERSHIP

New Members

Ordinary Members

20

Associate Members

43

Resignation: 4 [3 Ordinary Members and 1 Associate Member]

Retirement: 3

TOTAL MEMBERSHIP AS AT 31 MARCH 1989

	1989	1988
Honorary Fellows	8	9
Fellows	14	13
Diplomates	57	54
Ordinary Members	368	355
Associate Members	94	55
Overseas Members	9	9
Total:	542	486

2. 13TH COLLEGE EXAMINATION 1988

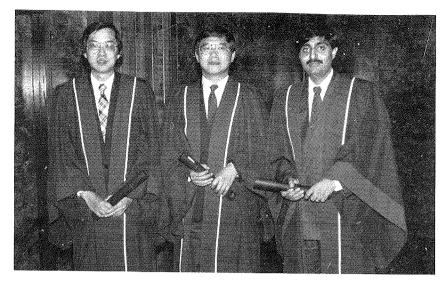
The examination was held over three Sundays as follows:

		Venue
Sunday, 23.10.88	Essay Paper MCQ 1 MCQ 2	College Lecture Theatrette
Sunday, 30.10.88	Short Consultation Practice Log Visual Interpretation	Alexandra Hospital Medical Unit OPD
Sunday 6,11.88	Long Consultation Viva Voce Results	Alexandra Hospital Medical Unit OPD

The format of the examination remained the same as in 1986, with Practice Log being an integral part of the examination. The examiners and candidates all agreed that this was perhaps the most important part of the examination.

There were 9 candidates for the 13th examination and the following were successful:

- 1. Wilson Wong Fook Meng
- 2. Huan Meng Wah
- 3. Mahtani Suresh Ramchand
- 4. Tan Chek Wee



The graduands: (L-R): Wilson Wong, Huan Meng Wah and Suresh Mahtani at their Convocation. Dr Tan Chek Wee received his certificate in absentia.

The Board extends its congratulations to all of them.

The Board of Censors would also like to thank the following for helping to make the examination a success:

Dr Chew Chin Hin, D.D.M.S. (Hospital)

Dr Chen Ai Ju, D.D.M.S. (P.H.)

Dr Chee Yam Cheng, Director (Medical & Nursing Manpower)

Dr Ng Yook Kim, Medical Director, Alexandra Hospital

Dr Lee Suan Yew, President, College of General Practitioners Singapore

Dr Wesley Fabb

Dato Dr R. Balasundaram

Dr Tan Yeang Tin

Dr Tan Cheng Lim

Dr Tan Keng Wee

Dr William Chew

Dr Teh Lip Bin

Dr Frances Chia

Dr Lim Swee Lian

Dr Aputharajah

Dr Ng Boon Keng

Dr Wong Heck Sing

Dr Fred Samuel

Dr Leong Vie Chung

Dr Alfred Loh

Dr Henry Yeo

The Secretariat, and

All others who have helped in one way or other.

3. Dr Wesley Fabb

Dr Fabb is the Director of the Australian Family Medicine Programme and also the Secretary-Treasurer of WONCA. He came to Singapore in October 1988 as an expert in family medicine on the invitation of the Ministry of Health, under the Health Manpower Development Programme (HMDP). He was also the external examiner of our examination. The Board met him for an indepth discussion on the philosophy, format and future development of our training and examination. He was most helpful and generous in our discussion, and gave us a very positive and encouraging report.

4. Dato Dr R. Balasundaram

Dato Dr R. Balasundaram is the Chief Censor of the Malaysian College of General Practitioners. He has once again responded to our call to be one of our external examiners. He has helped us for many years now, and gave us very useful input and insight into our examination. The Board would like to record its thanks to Dato Balasundaram.

5. Fellows

At the College Convocation on 13 Nov 1988, Dr Paul Chan Swee Mong was conferred the Fellowship of the College.

6. Steering Committee on Family Medicine Training

In June 1988, the Ministry of Health initiated a scheme to train medical officers in family medicine. A tripartite steering committee comprising members from the Ministry of Health, the College and the Department of Community, Occupational and Family Medicine (COFM), National University of Singapore was formed to develop the administrative structure and training details of the programme.

The present committee comprises the following:

Dr Chee Yam Cheng (Chairman)
Dr Chen Ai Ju (Dr Lam Sian Lian — alternate)
Prof Lee Hin Peng (Dr Chan Cheow Ju — alternate)
Dr Goh Lee Gan
Dr Lee Suan Yew (Dr Koh Eng Kheng — alternate)
Dr Lim Kim Leong (Dr Alfred Loh — alternate)

10 medical officers have elected and been selected to train under this scheme. They will be posted to selected disciplines in the hospitals over a 2 year period and will be required to attend teaching seminars in family medicine on 8 Saturday afternoons in every "term" of 3 months. These seminars form The Family Medicine Teaching Programme (FMTP). The Censors Board of the College recognises the importance of this teaching programme and has approved it as the alternative requirement for those sitting for the MCGP examination.

Dr Goh Lee Gan is the Director of the programme. The teaching faculty are drawn from both the College and the Department of COFM. At each session, one specialist and one family physician form the resource panel. We are gratified and encouraged by the participation and enthusiasm of the trainees and the general practitioners who voluntarily joined the programme.

It is proposed that the incoming Council considers the formation of a Vocational Training Standing Committee to strengthen the administrative structure of the Family Medicine Teaching Programme.

DR LIM KIM LEONG

Censor-in-Chief College of General Practitioners Singapore

A REPORT OF THE CONTINUING MEDICAL EDUCATION COMMITTEE 1 April 1988 to 31 March 1989

Chairman Secretary Ex-Officio

Members

Dr Soh Cheow BengDr Henry P H YeoDr Koh Eng KhengDr James Chang Ming Yu

Dr Cheong Pak Yean
Dr Hia Kwee Yang
Dr Alfred W T Loh
Dr Richard Ng Mong Hoo
Dr Omar bin Saleh Talib

Dr Ho Gien Chiew [resigned 11.9.88] Dr Chan Cheow Ju [appointed 11.9.88]

VOLUNTARY CME PROGRAMME FOR DOCTORS IN SINGAPORE

The Singapore Medical Council has implemented a voluntary structured CME programme for all doctors in Singapore commencing 1 January 1989. Participants in this programme will be required to achieve the minimum of 75 CME credit points over a 3-year period in order to be eligible for the CME Recognition Certificate.

The College has been conducting a structured CME programme since its formation in 1971. With the implementation of the SMC CME Recognition Award, the College is well placed to help all general practitioners in Singapore in their continuing medical education. The majority of our members should be able to achieve the minimum of 75 credit points by participation in our comprehensive CME programme.

UPDATE COURSES

Three modules of update courses were organised between May 1988 and March 1989.

Course	Participants
Geriatric, Psychiatric & Family Medicine	73
Internal Medicine	121
Family Medicine, Paediatrics and O & G	143

GERIATRIC, PSYCHIATRIC & FAMILY MEDICINE

Date	Topics	Speakers	Moderators
06.05.88	Health Screening for the Elderly	Dr Rilly Ray	Dr Ho Gien Chiew
13.05.88	Management of Stress	Mr Anthony Yeo	Dr Cheong Pak Yean
20.05.88	Health Education in Office Practice	Dr Shirley Wan	Dr Alfred W T Loh
27.05.88	Approach to the Patient with Sexual Dysfunction	Dr V Atputharajah	Dr Henry P H Yeo
03.06.88	Common Skin Disease in Elderly	Dr Goh Chee Leok	Dr Richard Ng
10.06.88	Care of the Terminally Ill Patient at Home and in Hospices	Dr Anne Merriman	Dr Chan Cheow Ju
17.06.88	Psychological & Psychiatric Problems in Adolescents	Dr Ang Peng Chye	Dr Goh Lee Gan
24.06.88	School Refusal & Phobia in Children	Dr Goh Choo Woon	Dr Hia Kwee Yang

INTERNAL MEDICINE MODULE

Update on Cardiovascular Diseases

Date	Topics	Speakers	Moderators
26.08.88	Auscultation of the Heart — Finer Points	Prof Chia Boon Lock	Dr Hia Kwee Yang
02.09.88	The Surgical Management of Congenital Heart Disease	Dr Ong Kim Kiat	Dr Lee Suan Yew
	Surgery for Valvular Heart Disease	Dr Tan Ngoh Chuan	,
09.09.88	Vascular Disease — Surgical Options	Dr Lim Yew Cheng	Dr Goh Lee Gan
	Surgically Treatable Chest Conditions	Dr Tan Ngoh Chuan	
16.09.88	Coronary Angioplasty — Current State	Dr Leslie Lam	Dr Lim Kim Leong
	Coronary Artery Surgery for Ischaemic Heart Disease	Dr Tong Ming Chuan	
23.09.88	Medical Management of Chronic Heart Failure	Dr Charles Toh	Dr Henry P H Yeo
30.09.88	Medical Management of Ischaemic Heart Disease	Prof Arthur Tan	Dr Chang Ming Yu
07.10.88	Primary Cardiomyopathy	A/P Maurice Choo	Dr Alfred W T Lol
14.10.88	Cardiac Arrhymthmias — Basic Aspects & Pharm. Intervention	Dr Koo Chee Choong	Dr Soh Cheow Beng

FAMILY MEDICINE, PAEDIATRICS AND O & G

Date	Topics	Speakers	Moderators
03.03.89	Learning Disorders	Dr Lee Wei Ling	Dr Chan Cheow Ju
10.03.89	Common Haemoglobinopathies in Singapore	Dr Tan Chor Kiang	Dr Cheong Pak Yean
31.03.89	Recent Advances in Antenatal Care	Dr S H Yeo	Dr Henry P H Yeo
14.04.89	Recent Advances in the Management of Subfertility	Dr P C Wong	Dr Alfred W T Loh
21.04.89	Current Medico-legal Problems in General Practice	Dr Frederick Samuel	Dr Koh Eng Kheng
05.05.89	Child Abuse and Neglect	Dr Clarence Tan Dr Wong Sze Tai	Dr Soh Cheow Beng
12.05.89	Nephritides in Childhood	Dr Saw Aik Hin	Dr Richard Ng
02.06.89	Recent Advances in Diagnosis and Management of Ovarian Cancer	Prof S S Ratnam	Dr Hia Kwee Yang

PRACTICAL COURSES

Three modules of hands-on courses in Paediatrics and Care of the Terminally Ill Patient at Home were conducted between April 1988 to March 1989:

PRACTICAL PAEDIATRICS COURSE FOR FAMILY PHYSICIANS

This Course was organised in conjunction with the Department of Paediatrics, Singapore General Hospital.

Date	Topics	Lecturers
06.04.88	The Child with a painful joint	Dr Saw Aik Hin
13.04.88	The Infant with a rash	Dr Leong Yuet Yow
20.04.88	The Problem of Childhood Malignancy	Prof Tan Cheng Lim
23.04.88	Beside Teaching	Specialists of Department
27.04.88	The Child with Persistent Cough	Dr Ho Lai Yun
04.05.88	Congenital Heart Disease	Dr Ng Moi Pen Dr Wong Keng Yean
11.05.88	Failure to thrieve	Dr Phua Kong Boo
14.05.88	Beside Teaching	Specialists of Department

MANAGEMENT OF THE TERMINALLY ILL PATIENT AT HOME

Course 1: M	2 v 1022
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Date	Programme	Speakers
08.05.88	Chairperson: Prof Tan Yew Oo	
2.00 pm	Opening	Dr Lee Suan Yew
2.10 pm	Pain Concepts	Dr Anne Merriman
2.40 pm	Therapeutics for Pain Control	Dr Cynthia Goh
3.10 pm	Medical Legal Aspects	Ms Amy Lim
3.40 pm	Tea	, —
4.10 pm	Adjunctive Therapy in Pain Control: Role of Cytotoxic Therapy	Prof Tan Yew Oo
4.40 pm	Role of Radiotherapy	Dr V Sethi
5.10 pm	Euthanasia and the Hospice Approach to Terminal Care	Dr V Setm Dr Anne Merriman
15.05.88	Chairperson: Dr Cynthia Goh	
2.00 pm	Managing a Symptom	Dr Cynthia Goh
2.15 pm	GIT Symptoms	Dr Goh Hak Su
2.45 pm	Nutritional Care of the Terminally Ill	Ms Lynn Alexande
3.15 pm	Neuropsychological Symptoms	Dr Anne Merriman
3.45 pm	Use of Steroids	Dr V Sethi
4.00 pm	Tea	
4.30 pm	Religious Aspects	Fr Frans De Ridde
22.05.88	Chairperson: Dr V Sethi	
2.00 pm	Symptom Control Continued Respiratory Symptoms	Dr V Sethi
2.30 pm	OTher Common Symptoms	Dr Anne Merrimar
3.00 pm	Tea	
3.30 pm	Counselling — Handling the Dying Patient and Relatives	Mr Joseph John
25.05.88	Chairperson: Dr Anne Merriman	
2.00 pm	Funeral Arrangements	Mr Charles Wan
2.30 pm	Bereavement Handling	Ms Cher Sok Kew Sr Geraldine Tan
3.30 pm	Tea	
4.00 pm	Organisation of Domicilliary Care for Terminally Ill Patient in Singapore	Dr Anne Merriman
4 00	Case Studies	
4.30 pm	Case States	

MANAGEMENT OF THE TERMINALLY ILL PATIENT AT HOME

Course	2:	February 1989

Course 2. Ten	Course 2. Tebruary 1565					
Date	Programme	Speakers				
26.02.89	Chairperson: Prof Tan Yew Oo					
2.00 pm	Opening	Tan Sri Dr Tay Teck Eng				
2.10 pm	Questionaire on Terminal care	Dr Anne Merriman				
2.20 pm	Pain Concepts	Dr Anne Merriman				
2.50 pm	Therapeutics for Pain Control					
3.20 pm	Tea	Dr Cynthia Goh				
3.50 pm	Medico-legal Aspects	Ms Amy Lim				
4.20 pm	Adjunctive Therapy in Pain Control	Prof Tan Yew Oo				
1.20 pm	Role of Cytotoxic Therapy	Tion Tain Yew Oo				
4.50 pm	Role of Radiotherapy	Dr V Sethi				
5.20 pm	Hospice Approach to Terminal	Dr Anne Merriman				
0.20 p.m	Cancer Patient vs Euthanasia	Di mine Memman				
5.45 pm	Discussion and Course Evaluation					
05.03.89	Chairperson: Dr Cynthia Goh					
2.00 pm	Managing a Symptom	Dr Cynthia Goh				
$2.20~\mathrm{pm}$	Nutrition in the Terminally Ill	Ms Lynn Alexander				
2.40 pm	Gastro-Intestinal Symptoms	Mr Goh Hak Su				
3.10 pm	Respiratory Symptoms	Dr V Sethi				
3.30 pm	Tea					
4.00 pm	Neuropsychological Symptoms	Dr Anne Merriman				
4.30 pm	Other Common Symptoms	Dr Cynthia Goh				
4.50 pm	Use of Steroids	Dr V Sethi				
$5.10~\mathrm{pm}$	A Local Study on the Use of Analgesics	Ms Ang Hui Gek				
	on Terminal Cancer Pain					
5.30 pm	Discussion and Course Evaluation					
12.03.89	Chairperson: Dr V Sethi					
2.00 pm	Counselling & Communicating with the Dying Patient and Family	Rev Donald Chia				
3.00 pm	Workshop					
3.30 pm	Tea					
4.00 pm	Identifying Spiritual Needs	Sr Geraldine Tan				
4.30 pm	Religion & Religious Practices	Mr Patrick Tan (co-ordinator)				
$5.00~\mathrm{pm}$	Some Problems in the Caring for the	Prof Tan Cheng Lim				
	Dying Children					
5.30 pm	Discussion and Course Evaluation					
19.03.89	Chairperson: Dr Anne Merriman					
2.00 pm	Practical & Legal Aspects of Death	Mr Stephen Tay				
2.30 pm	Funeral Arrangements	Mr Charles Tan				
2.45 pm	Reactions to Loss and Bereavement	Sr Geraldine Tan				
3.15 pm	The HNF Nurses and the Hospice at	Dr Rilly Ray				
1	Home Nurses	, , , , , , , , , , , , , , , , , , ,				
3.30 pm	Tea					
4.00 pm	Organisation of Domiciliary Care	Dr Anne Merriman				
1	for Terminally Ill in Singapore					
4.30 pm	Case Studies and Course Evaluation					
5.30 pm	Presentation of Certificates	Dr Lee Suan Yew				

SEMINAR

A weekend seminar on Plastic Surgery for General Practitioners was held on 25 to 26 June 1988 in conjunction with the Department of Plastic Surgery, Singapore General Hospital. The Seminar was well attended by 83 participants. The topics covered in this Seminar were:

SATURDAY 25 JUNE 1988

1.00pm Lunch

2.00pm BURNS I

- Assessment and Initial Management
- Burns Dressing Surgery of Burns

3.00pm AESTHETIC SURGERY I

- Eyelid Surgery
- Rhinoplasty
- Rhytidectomy
- Facial Anthropometry

4.00pm **TEA**

4.30pm CONGENITAL DEFORMATIES I

Cleft Lip & Palate

- Initial Management
- Primary Cleft Surgery
- Family Support & Genetic
- Counselling
- Speech Therapy
- Orthodontics & Secondary Surgery

5.15pm RECONSTRUCTIVE SURGERY I

- Scope
- Reconstructive Microsurgery
- Benign Skin Lesions

SUNDAY 26 JUNE 1988

1.00pm Lunch

2.00pm BURNS II

- Complications of Acute Burns
- Management of Late Complications
- Recent Advances

3.00pm AESTHETIC SURGERY II

- Liposuction
- Abdominoplasty
- Tissue Expanders
- Lasers

4.00pm **TEA**

4.30pm CONGENITAL DEFORMATIES II

- Hemangiomas & Associated Malformations
- Craniofacial
- Deformaties
- Hypospadias

5.15pm RECONSTRUCTIVE SURGERY II

- Craniomaxillofacial Trauma
- Head and Neck Cancer
- Malignant Skin Lesions

TEACHING FACULTY

Mr S T Lee (Head & Sr. Consultant)

Mr P H Fong (Consultant)

Mr K C Tan (Senior Registrar)

Mr J Wee (Senior Registrar)

Mr C L Foo (Co-ordinator, weekend update)

CERTIFICATE OF ATTENDANCE IN CME

49 members were presented with Certificates of Attendance for having attained 75% attendance for six modules over a 2-4 year period.

Dr Chan Man Yin	Dr Goh Siew Teong	Dr Suresh Mahtani	Dr Jerry Tan Keng Wah
Dr Chan Mei Li	Dr Ho Gien Chiew	Dr Mao Fong Hao	Dr Tan Kiat Piah
Dr Chia Kwok Wah	Dr Hong Chee Boo	Dr Mohd bin Abu Bakar	Dr Tan Suan Ek
Dr Chia Yuen Tat	Dr Koh Mui Noi	Dr Richard Ng Mong Hoo	Dr Tan Wan Ghee
Dr Chong Hoi Leong	Dr Lee Kok Wah	Dr Ong Cheng Yue	Dr Tan Wah San
Dr Chong Poh Choo	Dr Michael Lee	Dr Parry Quah Wee Chai	Dr Tay Ka Choon
Dr Chong Poh Kong	Dr Lee Siew Choh	Dr Quek Peng Kiang.	Dr Teo Tiong Kiat
Dr Choo Teck Hong	Dr Leong Kwong Lim	Dr Paul Timothy Sie	Dr Wee Kang Cheng
Dr Chua Yong Han	Dr Leow Yung Khee	Dr Sun See Sung	Dr Antoinette Wong
Dr Fong Khee Leng	Dr Lim Bee Geok	Dr V Supramaniam	Dr Wu Eu Heng
Dr Goh Cheng Hong	Dr Lim Bee Hwa	Dr Tan Chek Wee	Dr Yeo Kwan Ching
Dr Goh Kong Tek	Dr Loh Kum Fong	Dr Tan Chong Bin	8

REUBEN MEYER LIBRARY

A good selection of books on family medicine has been added to the library. During the year, the number of books has increased by 89. Dr Ho Gien Chiew resigned as librarian [books] in September 1988 after having served in this capacity for 10 years. In appreciation of her contribution, a certificate of appreciation was presented to her. Dr Chan Cheow Ju was appointed to take over as librarian [books].

AUDIO TAPES & CASSETTE LIBRARY

Our audio tape library has increased by 25 Audio Digest Tapes. A total of 10 video cassettes was donated by drug firms.

HOME STUDY SECTION

The following review articles and quizzes for the Home Study Section were published in the Singapore Family Physician.

X-ray Quiz	by Dr K Param	Vol IV No 1				
ECG Quiz	 by Dr Baldev Singh 	Vol IV No 1				
Treatment of Hyperuricaemia & Gout						
•	 by Dr Omar bin Saleh Talib 	Vol IV No 2				
Non-sedating Antihistamines						
	 by Dr Omar bin Saleh Talib 	Vol IV No 3				
X-ray Quiz	by Dr K Param	Vol IV No 3				
ECG Quiz	 by Dr Baldev Singh 	Vol IV No 3				
The Combined Oral Contraceptive Pill						
	 by Dr Omar bin Saleh Talib 	Vol IV No 4				
ECG Quiz	 by Dr Baldev Singh 	Vol IV No 4				

Council has decided to continue with the Certificate of Attendance award for our structured CME programmes because the College programme covers all the disciplines relevant to General Practice over a two-year cycle.

The Chairman and members of the CME Committee would like to thank all members of the CME teaching faculty and contributors of the Home Study Section for their support and assistance.

DR SOH CHEOW BENG

Chairman

Continuing Medical Education Committee

REPORT OF THE UNDERGRADUATE TEACHING COMMITEE 1 April 1988 to 31 March 1989

Chairman Co-chairman : Dr Goh Lee Gan: Dr Moti H Vaswani

Members

Dr Chan Cheow Ju Dr Fong Ngan Phoon

Dr Patrick Kee

Dr Lim Lean Huat

Dr Wong Wee Nam

Ex-officio

Dr Lee Suan Yew

MEETINGS

The committee had to meet only once as most of the activities relating to undergraduate teaching are now co-ordinated by the Department of Community Occupational & Family Medicine, National University of Singapore.

UNDERGRADUATE PROGRAMME

GP Clinical Posting

In the year under review, 40 members participated as Clinical Tutors in the Undergraduate GP Clinical Posting held between April-June 1988 for 3rd Year medical students. The names of these Tutors are given in annex 1.

We are in the process of preparing for the 1989 GP Clinical Posting due in the last week of April and the first two weeks of May 1989. Unlike in previous years, the posting will be conducted in three batches of 60 students, instead of conducting the posting in seven batches. A students' handbook has been prepared and a GP Workshop is due to be held on April 9 1989 to fine-tune the teaching programme.

Introductory course in Family Medicine

This module was taught in January to March 1988 for the 1985/90 cohort and in January to March 1989 for the 1986/91 cohort. Of the 10 lectures, 9 were given by lecturers from the College of GP.

MEETING WITH DR WESLEY FABB

Dr Wesley Fabb met 30 GP clinical tutors on 2nd November 1988 when he was here as HMDP expert on Family Medicine. Papers were presented by Dr Patrick Kee on the "Doctor as a diagnostic instrument" and Dr Wong Wee Nam on the "Doctor as the drug". The importance of these aspects of general practice was agreed. There is also the aspect of clinical competence in teaching about physical illness as is seen in the community setting. The general practitioner's role is like that of a camera lens. Sometimes he observes the situation on wide angle, viewing the patient in his family, work and community setting: sometimes he observes through the telephoto lens, taking a close look at one small part of the problem, for example, the patient's coronary arteries. What makes the general practitioner unique is his capacity to zoom from wide angle to telephoto and back to wide angle to give him a range of perspectives from which to operate. Several views on undergraduate teaching were discussed. The meeting was chaired by Dr Lee Suan Yew.

TEACHING METHODOLOGY COURSE

Two GP Clinical teachers attended the NUS Teaching Methodology course in November 1988. They were Dr Mary Ong and Dr Moti Vaswani. This course was useful in giving them an exposure to teaching methodology.

FUTURE DIRECTIONS

At the meeting on 28 March 1989, future directions of the Committee were discussed. It was felt that although the administration of the undergraduate teaching programme has been given to the Dept. of COFM, the undergraduate committee has a continuing role of providing the necessary liaison between the GP Clinical tutors and the Dept of COFM and of assisting in the provision of resource material etc that the GP Clinical teachers may need.

Dr Goh Lee Gan Chairman Dr Moti H Vaswani Co-chairman

GP CLINICAL TUTORS FOR 1988/89

Dr Chan Swee Mong Paul

Dr Cheong Pak Yean

Dr Chew Giam Moh

Dr Chin Koy Nam

Dr Chong Tong Mun

Dr Ajith Damodaran

Dr Dohadwala Kutbuddin

Dr Goh Cheng Hong

Dr Huan Meng Wah

Dr Patrick Kee

Dr Koh Eng Kheng

Dr Kong Kum Leng

Dr Kwan Kah Yee

Dr Kwan Pak Mun

Dr Lee Keng Thon

Dr Lee Suan Yew

Dr Leong Chee Lum

Dr Lim Chan Yong Dr Lim Chun Choon

Dr Lim Khai Liang John

Dr Lim Kim Leong

Dr Lim Lean Huat

Dr Lim Shyan

Dr Alfred W T Loh

Dr Loo Choon Yong

Dr Lim Chun Fatt

Dr Suresh R Mahtani

Dr Mao Fong Hao

Dr Neo Eak Chan

Dr Omar bin Saleh Talib

Dr Ong Cheng Yue

Dr Parry Quah

Dr Soh Cheow Beng

Dr Tan Kok Keng

Dr Victor Wee Sip Leong

Dr Wong Sin Hee

Dr Wilson Wong

Dr Wong Wee Nam

Dr Jason Yap Soo Kor

Dr Henry P H Yeo

Dr Yeo Siam Yam

Dr Karen Yim

Dr Moti H Vaswani

REPORT OF THE RESEARCH COMMITTEE 1 April 1988 to 31 March 1989

Chairman Secretary Dr Paul Chan Swee MongDr Fong Ngan Phoon

Ex-Officio Members

Dr Koh Eng KhengDr James Chang Ming Yu

Dr Chong Tong Mun
Dr Shanta Emmanuel
Dr Goh Lee Gan

In the year under review the Committee held two formal meetings to discuss various matters affecting its work.

It completed the write up of two research papers following the completion of the project on "A Study of Diabetes Mellitus in General Practice". As mentioned in last year's report, the study covered the period from 1 December 1987 to 28 February 1988.

It successfully carried out the "One-Day National Morbidity Survey of Outpatients" on 12 July 1988. The Committee would like to thank the Academy of Medicine Singapore, the Singapore Medical Association, the Association of Private Medical Practitioners Singapore and the Ministry of Health, as well as the doctors in the private sector for their assistance in making the study possible. The Committee would also like to thank Dr Shanta Emmanuel for her work in this project.

On 17 July 1988, the Committee participated in the 40th anniversary celebration of the Department of Community, Occupational and Family Medicine [COFM] of the National University of Singapore. COFM is the newly transformed "SMPH" Department of old. Dr S M Chan was invited to chair in one of the scientific sessions on "Research in Family Medicine".

On 12 and 13 November 1988, the Committee was actively involved in the First Annual Scientific Conference of the College. Dr Goh Lee Gan and Dr S M Chan were invited to participate as Conference speakers.

We also took the opportunity during the Conference and Exhibition to conduct a clinical study of Total cholesterol and HDL-cholesterol levels in 25 female and 48 male doctors. We compared these findings with the College's 1977 lipid studies on doctors and will in due time present the final report of the present study.

Work is still in progress regarding our proposed research projects on geriatric patients, hepatitis-B and laboratory tests in GP clinics.

DR PAUL CHAN SWEE MONG

Chairman Research Committee

REPORT OF THE PUBLICATIONS COMMITTEE 1 April 1988 to 31 March 1989

Chairman Secretary Dr Goh Lee GanDr Chan Cheow JuDr Koh Eng Kheng

Ex-Officio Members

: Dr Patrick Kee Dr Leong Vie Chung

Dr Moti H Vaswani Dr Wong Wee Nam

THE SINGAPORE FAMILY PHYSICIAN

A total of four issues were published [Volume XIV Nos. 1,2,3 and 4].

A regular feature is the Home Study Section with X-rays and ECGs to solve and review articles on prescribing. Credit must go to Dr Omar bin Saleh for keeping this section interesting and regular.

We have had several case study reports. These are always interesting to read and they remind us of the clinical reality and challenges of the practising doctor.

Our specialist colleagues have also contributed many original articles on topics that are useful to the general practitioner or topics that link general practice and specialist care. To them, we wish to record our thanks for their support and collegiate relationship.

There are also reports and papers that reflect the growing activities of Family Medicine and our links with the world of Family Medicine.

Finally, we come to the Editorials. We are experimenting with the idea of two types of editorials: the philosophical and conceptual on the one hand and the technical and scientific on the other. The latter is harder to write and this may be the reason why there are fewer of these. But we are trying!

We hope that our efforts to develop an interesting journal reflecting current thinking and practice have met at least in part, the goals we have set. We welcome your feedback and suggestions to make the journal more responsive to your educational needs.

THE COLLEGE NEWSLETTER

Whilst the journal reflects scholarly thought, the newsletter serves to inform members of news in and around the College. It has gone through some metamorphosis in style and content as its creators struggle to bring out a publication that is less formal without being trivial. A total of 12 issues were produced in the year under review.

GENERAL PRACTICE PAPER No. 1

In conjunction with the First Annual Scientific Conference of the College, a General Practice Paper, entitled "Medical Records in Ambulatory Care" was produced by a working group of six General Practitioners.

DR GOH LEE GAN

Chairman Publications Committee

REPORT OF THE FINANCE COMMITTEE 1 April 1988 to 31 March 1989

Chairman Secretary Ex-Officio Dr Alfred W T Loh
Dr Paul S M Chan
Dr Lee Suan Yew

Members

Dr Wong Heck Sing Dr Leong Vie Chung Dr Frederick Samuel

The financial year 1988-1989 was a fair one in the sense that generally the level of income was just able to meet the total expenditure. There was no net growth in college funds. Income came principally from membership subscriptions and from the interest derived from an earlier fixed deposit of \$575,000 for 2 years. Course fees from the various CME programmes amounted to a sizable \$26,702 and this definitely helped in meeting the increasing expenses. Besides the once-off contribution by the college to the Post-Graduate Medical Library, major items of expenditure were: i) staff salaries; ii) utility charges; iii) publishing costs of the Singapore Family Physician; iv) expenses for CME courses and; v) security and general maintainence of the college premises.

A total sum of \$600,000 in 3 lots of \$200,000 each have been placed in fixed deposits with our principal bank for periods of 3, 6 and 12 months with effect from January 1989. This has been done to enable us to take advantage of the likely increase in FD Interest rates with the current upturn in the National Economy. It is very important, that this FD sum of \$600,000 be untouched in the foreseeable future so as to form the minimum "reserves" of the College.

It is likely that there would be substantial increases in the items of expenditure that presently form the bulk of our cost of running the College (ie salaries, utilities, maintainence and security). Besides this, it is also prudent that the College should maintain a small positive balance for each financial year to be set aside should some sudden need arise. This would prevent the need to draw from the minimum reserves of \$600,000 in FD. With these in mind, the need for the small increase in the subscription for the various categories of membership, would be seen in better perspective. Council has decided against increasing CME course fees in view of the growing importance of CME and the present policy of the Singapore Medical Council of encouraging self-motivated CME.

DR ALFRED WT LOH

Honorary Treasurer Chairman Finance Committee

REPORT OF THE PRACTICE MANAGEMENT COMMITTEE 1 April 1988 to 31 March 1989

Chairman Secretary Dr Henry P H YeoDr Cheong Pak Yean

Ex-officio Members

Dr Lee Suan Yew Dr Goh Lee Gan

Dr Kwan Kah Yee Dr Alfred W T Loh

The committee published the College's first General Practice Paper in November 1988 to coincide with the Annual Scientific Conference. This paper is the result of contributions from the following doctors:

Dr Cheong Pak Yean

Dr Goh Lee Gan

Dr Henry P H Yeo

Dr Chin Koy Nam

Dr Michael Toh Ho Sing

Dr Wong Wee Nam

In particular, the committee wishes to acknowledge the efforts of Dr Cheong Pak Yean and Dr Goh Lee Gan as the main contributors and editors. The printing of this paper was sponsored by Ciba Giegy SEA [Pte] Ltd.

The committee also conducted several Workprocessing courses for its members. Other computer courses were cancelled as the response was poor. The Committee will have to improve on the future courses in respect of costing, timing and the quality of tutors.

DR HENRY P H YEO

Chairman

Practice Management Committee

REPORT OF THE FIRST ANNUAL SCIENTIFIC CONFERENCE

Conference Organising Committee:

Conference Chairman
Secretary & Chairman, Scientific Programme
Chairman, Meditech Singapore '88
Chairman, Social and Dinner Programme
Chairman, Facilities
Ex-officio

: Dr Cheong Pak Yean

Dr Goh Lee Gan

: Dr Paul Chan Swee Mong

: Dr Alfred Loh Wee Tiong

: Dr Henry Yeo Peng Hock

Dr Lee Suan Yew

The College held its First Annual Scientific Conference on 12th and 13th November, 1988 at the College of Medicine Building. It had a registration of 160 delegates. A Medical and Trade Exhibition, Meditech Singapore 1988 was organised in conjunction with the Conference. A total of 14 exhibitors took part.

Conference Opening

The Conference was opened by Dr Chew Chin Hin, Deputy Director of Medical Services (Hospitals). In his speech he spoke of the need for the public to have a better perception of the general practitioner. This was warmly received by the general practitioner community.



Dr Chew Chin Hin, Deputy Director of Medical Services (Hospitals) is greeted by members of the Organising Committee, on his arrival to officate the Opening of the Annual Scientific Conference.

The Conference Programme

The Conference programme included a Sreenivasan Oration, four scientific sessions, and an Annual Dinner.

The Sreenivasan Oration

The Orator of the 1988 Sreenivasan Oration was Prof Lee Hin Peng, Head, Department of Community, Occupational and Family Medicine. The theme of his paper was "Health for All by the year 2000 - A Singaporean's Perspective."



The Sreenivasan's Oration 1988 — "Health for All — A Singaporean's Perspective", delivered by Associate Prof Lee Hin Peng, Head, Dept of Community, Occupational & Family Medicine, NUS.

The Annual Dinner

The Guest of Honour at the 1988 College Annual Dinner was Dr Tan Cheng Bock. The highlight of the Dinner was the award of certificates to successful candidates who presented themselves for the Diplomate Examination of the College, certificates of attendance to the CME Update Courses and also certificates of appreciation to Friends of the College who have contributed to the development of the College.

The detailed Conference programme is given below:

PROGRAMME Saturday 12 November 1988 2.00 pm Registration 2.30 pm Welcome Address — Dr Lee Suan Yew President, College of General Practitioners, Singapore. 2.45 pm **Opening Address** - Dr Chew Chin Hin Deputy Director of Medical Services (Hospitals), Ministry of Health, Singapore. 3.00 pm Citation for Sreenivasan Orator Dr Koh Eng Kheng Vice President, College of General Practitioners, Singapore. THE SREENIVASAN'S ORATION 1988 3.10 pm "Health for All - A Singaporean's Perspective" - Associate Prof Lee Hin Peng Head, Department of Community Occupational & Family Medicine, National University of Singapore Opening of Exhibition followed by TEA BREAK 4.00 pm

Saturday 1	2 November 1988
	SESSION 1: NEW PERSPECTIVES IN PATIENT CARE
4.35 pm	In-patient Care: The Community Hospital — Dr Chen Ai Ju Deputy Director of Medical Services (Primary Health), Asst. Director of Medical Services, (Planning & Development) Ministry of Health, Singapore.
4.55 pm	Health Promotion: Well Medicine — Dr Chin Koy Nam General Practitioner, K N Chin Associates.
5.15 pm	Ambulatory Care: Place of Research — Dr Paul S M Chan Chairman, Research Committee, College of General Practitioners, Singapore.
5.35 pm	PANEL DISCUSSION
	Chairman: Dr Goh Lee Gan Senior Lecturer, Department of Community, Occupational & Family Medicine, National University of Singapore.
	SESSIONS 2: NEW PERSPECTIVES IN PRACTICE MANAGEMENT
8.20 pm	The Doctor as Manager — An Overview — Dr Gan See Khem Head, Human Resources Management Unit, National University of Singapore.
8.50 pm	 Managing the Practice — A Doctor's View — Dr Alfred W T Loh Honorary Treasurer, College of General Practitioners, Singapore.
9.15 pm	PANEL DISCUSSION
	Chairman: Dr Cheong Pak Yean Secretary, Practice Management Committee, College of General Practitioners, Singapore.
9.30 pm	TEA BREAK
	SESSION 3: NEW PERSPECTIVES IN RECORD KEEPING
9.50 pm	Problem Oriented Medical Records (POMR) — Dr Henry P H Yeo Chairman, Practice Management Committee, College of General Practitioners, Singapore.
10.05 pm	POMR: Problem List & Progress Notes — Dr Goh Lee Gan Senior Lecturer, Department of Community, Occupational & Family Medicine, National University of Singapore.
10.20 pm	POMR: Flow charts for Diabetes-Hypertension, Development Assessment & Health Examination — Dr Cheong Pak Yean Secretary, Practice Management Committee, College of General Practitioners, Singapore.
10.35 pm	PANEL DISCUSSION
	Chairman: Dr Hia Kwee Yang Collegiate Member, College of General Practitioners, Singapore.

Sunday 13 November 1988

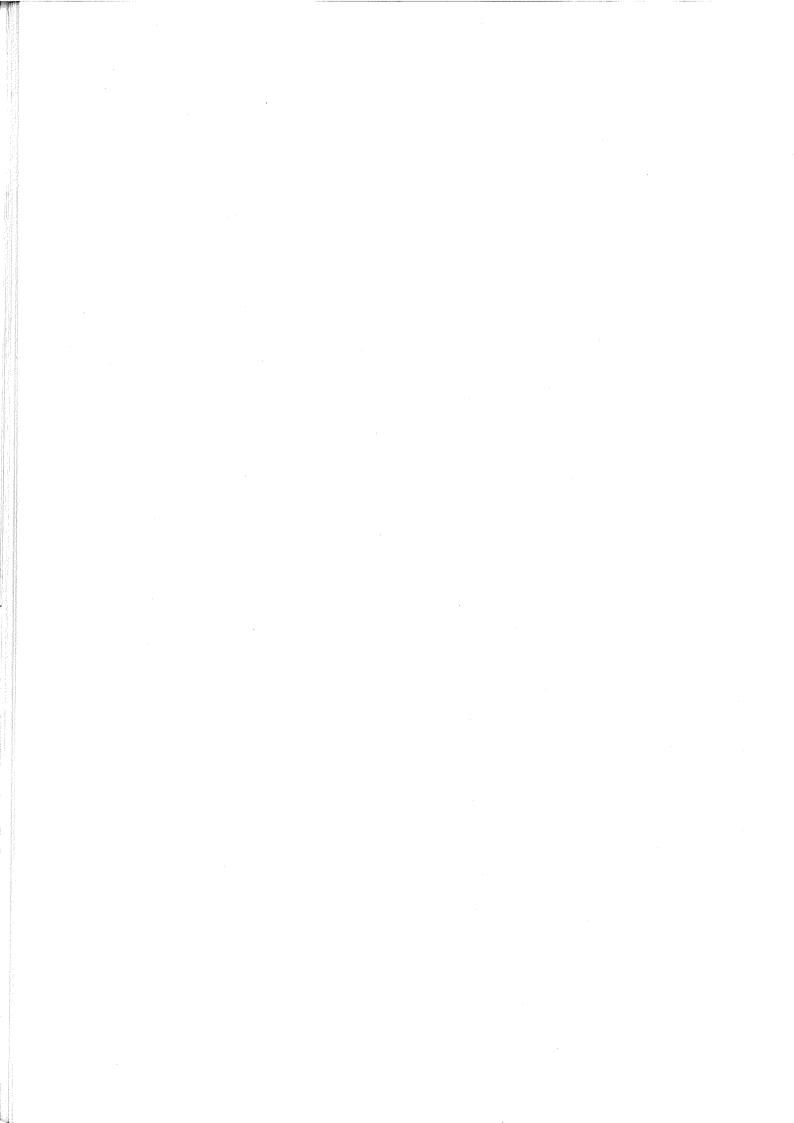
SESSION 4: WHAT'S NEW IN....

2.30 pm	Strategies in Thyroid Function Testing — Dr Aw Tar Choon • Chief, Dept of Laboratory Medicine, National University of Singapore.
2.50 pm	Diabetes Mellitus — Dr Tan Yeang Tin Consultant Physician & Head, Department of Medicine, Alexandra Hospital, Singapore.
3.10 pm	The Eye in Diabetes Mellitus — Dr Arthur S M Lim Consultant Ophthalmologist and Chief, Department of Ophthalmology, National University Hospital, Singapore.
3.30 pm	TEA BREAK
4.00 pm	Bronchial Asthma — Dr Chee Yam Cheng Consultant Chest Physician, Tan Tock Seng Hospital, Singapore Director (Medical Manpower), Ministry of Health, Singapore.
4.20 pm	Ischaemic Heart Disease — Associate Professor Arthur Tan Consultant Cardiologist & Head, Department of Cardiology, Singapore General Hospital.
4.40 pm	Surgical Treatment in IHD — Dr Tan Ngoh Chuan Senior Cardiothoracic Surgeon & Head, Department of Cardiothoracic Surgery, Singapore General Hospital & Master, Academy of Medicine, Singapore.
	Chairman: Dr Lee Suan Yew President, College of General Practitioners, Singapore.

DONATION LIST

COLLEGE DEVEOPMENT & RESEARCH FUND	,	<u>\$</u>
Member Dr Lim Kim Leong		200.00
Non-member Mr Toh Kian Chui	5	,000.00
		,200.00
VICTOR LOUIS FERNANDEZ FELLOWSHIP FUND		
Non-member Dr Arthur Lim Siew Ming		,000.00 ======
RUEBEN MEYER LIBRARY FUND		
Member Dr Henry Yeo Peng Hock	=	200.00
CME PROGRAMME		
Member Dr Kutbuddin Dohadwala		25.00
Non-member Dr Teoh Choo Keng		50.00
N ·		75.00
CONVOCATION DINNER		
Members Dr Koh Eng Kheng Dr Lee Suan Yew Dr Alfred Loh Wee; Tiong	\$\$	400.00 200.00 200.00
	•	000

800.00



V. P. KUMARAN & CO. CERTIFIED PUBLIC ACCOUNTANTS

COLLEGE OF GENERAL PRACTITIONERS, SINGAPORE

ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 1989

V. P. KUMARAN & CO. CERTIFIED PUBLIC ACCOUNTANTS

COLLEGE OF GENERAL PRACTITIONERS, SINGAPORE

AUDITORS' REPORT

We have examined the accompanying Balance Sheet and the annexed Income and Expenditure Account of the College of General Practitioners, Singapore as at 31st March, 1989. We have obtained all the information and explanations which were required.

In our opinion the Balance Sheet is properly drawn up so as to give a true and fair view of the state of affairs of the College as at 31st March, 1989 and the result for the year ended on that date, to the best of our information and explanations given to us and as shown by the books of the College.

Singapore,

15th April, 1989

/WW

CERTIFIED PUBLIC ACCOUNTANTS.

PRESIDENT

HONORARY SECRETARY

HONORARY TREASURER.

CERTIFIED PUBLIC ACCOUNTANTS

COLLEGE OF GENERAL PRACTITIONERS, SINGAPORE

BALANCE SHEET AS AT 31ST MARCH, 1989

GENERAL FUND	NOTE		1989		1988
Balance at 31st March, 1988		\$178,373		\$245,321	
(Less): Excess of Expenditure Over Income		(59,475)	\$118,898	(66,948)	\$178,373
OTHER FUND					
Journal Fund College Development and	1	\$ 30,000		\$ 30,000	
Research Fund	3	526,672		564,234	
'VLF' Fellowship Fund	4	18,560	575,232	18,282	612,516
			\$694,130		\$790,889 ======
FIXED ASSETS	5		\$ 71,573		\$ 93,053
CURRENT ASSETS					
Stock Stock of Postage Storms	6	\$ 6,001		\$ 4,498	
Stock of Postage Stamps Fixed Deposit	7	312 600,000		26 575,000	
Cash in Hand and at Bank	8	24,642		121,724	
Franking Machine Deposit Sundry Receivable	13	156 5,050		156	
Prepayments	10	110		854	
		\$636,271		\$702,258	
LESS: CURRENT LIABILITIES	\$				
Subscriptions Received in Advance		\$ 1,600		\$	
Accrued Charges	11	2,222		1,800	
Course Fees in Advance	12	9,892		2,622	
		\$ 13,714		\$ 4,422 	
Net Current Assets			622,557		697,836
			\$694,130		\$790,889 =====

The notes form part of these accounts.

CERTIFIED PUBLIC ACCOUNTANTS

COLLEGE OF GENERAL PRACTITIONERS, SINGAPORE

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 1989

INCOME	NOTE		1989		1988
Subscription		\$48,500		\$39,325	
Entrance Fees		4,550		2,100	
Interest on Fixed Deposit	9a	14,523		2,375	
Miscellaneous	9ъ	24,599		40,687	
Induction Fees		500	\$ 92,672	1,000	\$ 85,487
LESS: EXPENDITURE					
Salaries, Bonus and Allowand	ee	\$53,860		\$50,187	
Provident Fund and Skill Development Levy		6,226		4,321	
Printing and Stationery		8,144		14,486	
Telephone Charges		1,204		2,375	
Postages		1,858		1,874	
Subscription to WONCA		648		644	
Transport		616		140	
Insurance		1,017		608	
Water and Electricity		11,735			
College Examination		2,825			
Repairs and Maintenance		, 2,993		4,035	
Miscellaneous	9с	35,257		46,011	
Audit Fee		700		700	
Depreciation		25,064	152,147	27,054	152,435
Excess of Expenditure Over Inc	come		\$(59,475)		\$(66,948)
			=====		======

The notes form part of these accounts.

CERTIFIED PUBLIC ACCOUNTANTS

COLLEGE OF GENERAL PRACTITIONERS, SINGAPORE

NOTES TO THE ACCOUNTS - 31ST MARCH, 1989

		NOTES TO THE ACCOUNTS - STST MARCH, 1989	
	1988		1989
1.	JOURNAL FUNI	<u>0</u>	
	\$ 30,000	Balance at 31st March, 1988	\$ 30,000
	291	Add: Interest on Fixed Deposit	2,442
	\$ 30,291		\$ 32,442
	<u> 291</u>	Less: Transferred to Miscellaneous Income	2,442
	\$ 30,000		\$ 30,000
2.	COMB APPEAL	FUND	
	\$ Nil	Balance at 31st March, 1988	\$ Nil
	11,400	Add: Donations Received	600
	\$ 11,400		\$ 600
	11,400	Less: Transferred to College Development and Research Fund	
	Nil	and Research rund	600
	====		Nil
3.	COLLEGE DEV	ELOPMENT AND RESEARCH FUND	
	\$622,287	Balance at 31st March, 1988	\$564,234
	325 6,022 11,400	Add: Donations Received Interest on Fixed Deposit Transferred from COMB Appeal Fund	5,200 45,938 600
	17,747		51,738
	\$640,034		\$615,972
	75,800	Less: Office Renovation at COMB	* 89,300
	\$564,234		\$526,672 ======
*		es postgraduate medical library renovation of \$80,000 tion at the college of \$9,300.	
4.	VLF FELLOWS	HIP FUND	
	\$ 17,562	Balance at 31st March, 1988	\$ 18,282
	550	Add/(Less): Donations Received	2 000

\$ 17,562	Balance at 31st March, 1988	\$ 18,282
550 170	Add/(Less): Donations Received Study Grant Given to Trainees Interest on Fixed Deposit	2,000 (3,210) 1,488
720		278
\$ 18,282	49	\$ 18.560

CERTIFIED PUBLIC ACCOUNTANTS

5. FIXED ASSETS

1989	AT COST AT 31. 3.1989	ACCUMULATED DEPRECIATION	DEPRECIATION FOR THE YEAR	NET BOOK VALUE
Furniture and Fittings Tapes and Library Books Office Equipment Computer Chubb Alarm System *Paintings *Pottery	\$ 80,025 45,998 44,203 32,160 4,264 11,525 12,300	\$ 60,687 41,779 31,912 22,820 1,704 	\$ 6,440 1,326 7,106 9,340 852 	\$ 19,338 4,219 12,291 9,340 2,560 11,525 12,300
	\$230,475 ====== AT COST AT	\$158,902 ===== ACCUMULATED	\$ 25,064 ===== DEPRECIATION	\$ 71,573 ====== NET BOOK
1988	31. 3.1988	DEPRECIATION	FOR THE YEAR	VALUE
Furniture and Fittings Tapes and Library Books Office Equipment Computer Chubb Alarm System Paintings Pottery	\$ 79,940 44,799 41,903 32,160 4,264 11,525 12,300	\$ 54,247 40,453 24,806 13,480 852 	\$ 7,561 2,655 6,646 9,340 852 	\$ 25,693 4,346 17,097 18,680 3,412 11,525 12,300
	\$226,891	\$133,838 ======	\$ 27,054	\$ 93,053 ======

st No depreciation is provided for paintings and pottery as the former appreciates in value and the latter will be replaced as and when the need arises.

6. STOCK

	STOCK AT 31.3.1988	PURCHASES	SALES	COST OF SALES	PROFIT /(LOSS)	STOCK AT 31.3.1989
Shields Cards Gold Medals Ties(Board)	\$ 30 248 3,400 820	\$ 800 , 801	\$ 51 	\$ 25 40 33	\$(25) 11 (33)	\$ 805 208 3,400 1,588
	\$4,498 =====	\$1,601	\$ 51 ===	\$ 98 ===	\$(47) ===	\$6,001 ====

7. FIXED DEPOSIT - Represented By:

1988		1989
\$ 30,000 377,785 18,282 148,933	Journal Fund College Development and Research Fund 'VLF' Fellowship Fund General Fund	\$ 30,000 418,985 18,560 132,455
\$575,000		\$600,000
======		=====

CERTIFIED PUBLIC ACCOUNTANTS

CERT	IFIED PUBLIC ACCC	DUNTANTS		
	1988			1989
8.	CASH IN HANT	O AND AT BANK	•	***********
	OHOH IN HAM	The state of the s		
		This consist of:		
	A 577			
	\$ 577	Cash in Hand	\$	430
	1,161	Cash at United Overseas Bank		641
	118,986	Cash at Citibank - Maxisave		23,571
	1,000	Cash at Citibank - Current Account		
	\$121,724		Ś	24,642
	***====		4	=====
9a.	INTEREST ON	FIXED DEPOSIT		
<i>,</i>	THE DRIDGE OF	TIMD DEIOSII		
	ć 1 0/3			
	\$ 1,843	Credit Corporation Singapore Limited	\$	
	486	Post Office Savings Bank		
	6,529	Citibank - Maxisave		1,978
	~ , ~	Citibank - Fixed Deposit		62,413
	\$ 8,858		^	64 201
	y 0,000		\$	64,391
			Г	
	291	Less: Transfer to Journal Fund		2,442
		Transfer to College Development and	į	
	6,022	Research Fund		45,938
	170	Transfer to VLF Fellowship Fund		1,488
	(/ 0)		L	
	6,483			49,868
V ₁				
	\$ 2,375	Shown in Income and Expenditure Account	¢	17 500
		onown in income and appendicule Account	Ş	14,523
	The same same			=====
9Ъ.	MISCELLANEOU	US INCOME		
		Anti-Anti-Anti-Anti-Anti-Anti-Anti-Anti-		
	\$ 20	Sale of Journal	\$	
	5	Profit on Sale of Shields		-,-
	475	Profit on Sale of Ties		
	28	Profit on Sale of Greeting Cards		11
		'Mgt of Terminally Ill Patients at Home' Course		442
		Plastic Surgery Update		34 .
	5,580	Internal Medicine Update		4,348
		Hire of Gowns		120
		Geriatric, Psychiatric and Family Medicine		1,974
		Sale of Medical Forms		110
		Family Medicine Training Programme		5,011
		Meditech'88 Exhibition		8,804
	-	Sale of Photographs/Occasional paper's		8
	200	12th College Exam		
	2,642	Teaching Seminar Module		
	5,148	Minor Specialties Module		
	9,076	Family Practice, Paediatrics and 0 & G Module		
	4,850	General Orthopaedic Surgery Course		
	8,271 150	Computer Course Profit on Sale of Office Equipment		
	450	Profit on Sale of Office Equipment		 670
	450 654	Equipment Rental ECG Refresher Course		670
	2,100	Donation for Reuben Meyer Library		200
	£, 100	Bonde Tot Redben Heyer Biblary		200
	\$ 20.670			
	\$ 39,649	Balance Carried Forward	\$	21,732

CERTIFIED PUBLIC ACCOUNTANTS

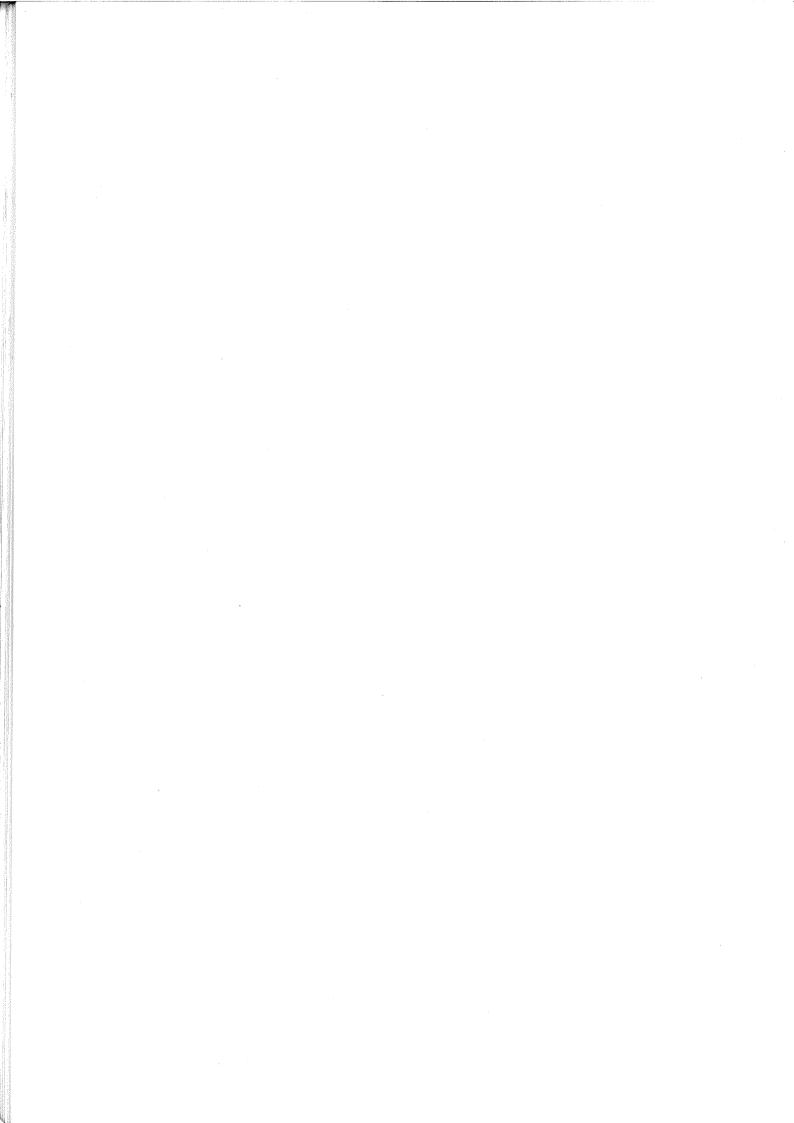
	1988			1989
9b.	\$ 39,649	Balance Brought Forward	\$	21,732
	344 403 291 	Medical Exam Records (Practice Management) Practice Management Workshop Journal Fund - Singapore Family Physician Administrative Fees		 2,442 350
		Donation for CME Programme		75
	\$ 40,687		\$	24,599
9c.	MISCELLANEOU	S EXPENSES		
	\$	Practical Paediatrics Course	\$	501
	146	Undergraduate Teaching	Y	540
		One Day Morbidity survey of Outpatients (Research Fee)		768
	15	Bank Charges		3
	390	Refreshments		199
	3,531	Sundries		3,269
	-,-	Minor Specialties Module Computer Course		500
		Convocation Dinner		50 3,464
		Obstetrics and Gynaecology Course		60
	4,032	Cleaning Charges		4,200
	5,000	Contribution for Publication of Books		
	550	Advertisement		
	2,800	Security Charges		8,400
	2,240	Gifts		133
	145	Photocopying		2,012
	9,555	Singapore Family Physician Donation to Screenivasan Oration		3,948
	4,975 153	Subscription to Reuben Meyer Library		
	7,738	Entertainment		1,178
	4,649	Cleveland Medical Update		
	92	Medical Fees		300
	1.00ml minors	Loss on Sale of Shield		25
		Loss on Sale of Ties		33.
		Teaching Seminar		478
		Staff Training Course Ist Annual Scientific Conferences		417
	•	Commemorative Dinner		2,237 2,542
		oommemorative binner		2,342
	\$ 46,011		\$	35,257
10.	PREPAYMENTS			
	\$ 235	Telephone Charges	\$. 75
	589	Insurance	Ą	35
	30	P.O. Box Rental		
	<u> </u>			
	\$ 854		\$	110

CERTIFIED PUBLIC ACCOUNTANTS

	-	1988			1989
11.	ACCRUED CHARGES				
	\$	700 700 400 	Security Charges Cleaning Charges V.P. Kumaran & Co. Water and Electricity Charges	\$	700 350 600 572
	\$	1,800		\$	2,222
					**===
12.	COURSE FEES IN ADVANCE				
	\$	660 562 1,400	Family Medicine, Paediatrics and 0 & G Module Computer College Examination Family Medicine Teaching Programme	\$	5,540 650 3,702
	\$	2,622		\$	9,892
		***		,	=====
13.	SUNDRY RECEIVABLE				
log	\$		Subscription in arrears Entrance Fees Receivable	\$	4,700 350
	\$			\$	5,050
		====			=====

14. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year's presentation. $^{\circ}$



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